



THE COLLEGE OF
HEALTH CARE PROFESSIONS

**McAllen Campus
1917 Nolana Ave, Suite 100
McAllen, Texas 78504**

**Addenda to:
Catalog Volume XXVII**

The College of Health Care Professions

ADDENDUM A- Holiday Schedule / Hours of Operation

Supplement to School Catalog

2023 HOLIDAY AND BREAK SCHEDULE

(In most instances holidays that are observed on a scheduled class day will require a mandatory Friday make-up day as indicated below. Failure to attend the scheduled make-up day will result in an absence for the day and will be counted towards the cumulative absences for attendance.)

Holiday	Date(s) observed	Make-Up Day
Holiday Break (Residential Programs)	Dec 23, 2022 – Jan 2, 2023	Friday, Jan 6, 2023
Holiday Break (Blended/Hybrid Programs)	Dec 26, 2022 – Jan 16, 2023	n/a
Martin Luther King’s Birthday	Monday, Jan 16, 2023	Friday, Jan 20, 2023
Memorial Day	Monday, May 29, 2023	Friday, June 2, 2023
Summer Break	July 3 – July 7, 2023	n/a
Labor Day	Monday, Sept 4, 2023	Friday, Sept 8, 2023
Thanksgiving Holiday	Nov 23-24, 2023	Friday, Nov 17, 2023
Holiday Break (Residential Programs)	Dec 25, 2023 – Jan 1, 2024	Friday, Jan 5, 2024
Holiday Break (Blended/Hybrid Programs)	Dec 25, 2023 – Jan 15, 2024	n/a
Martin Luther King’s Birthday	Monday, Jan 15, 2024	Friday, Jan 19, 2024

Business Office Hours:

8:00am to 7:00pm, Monday through Thursday, 8:00am to 4:00pm, Friday. The office is not open on weekends. All business transactions should be handled during business hours.

Education Department Hours:

8:00am to 7:00pm Monday through Thursday, 8:00am to 4:00pm, Friday. The office is not open weekends. Instructors are available after 2:30pm for remedial and tutoring by appointment only.

Placement Department Hours:

8:00am to 7:00pm, Monday through Thursday, 8:00am to 4:00pm, Friday. The office is not open on weekends. All business transactions should be handled during business hours.

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Eric Bing, CEO

ADDENDUM B - Tuition and Fee Schedule

Addendum to School Catalog

Effective January 6, 2023

A registration fee which is calculated as part of the total program cost is due at the time of enrollment. **All tuition payments must be made before completion of a program**, unless other arrangements have been made via the enrollment agreement or finance plan. Each student will receive an enrollment agreement, which will outline the payment schedule. The College has the right to charge a student/graduate a \$25.00 late fee in the event his/her monthly payment(s) should become delinquent more than 4 business days. Students must be current on monthly payments to begin externship. Students who are not current on monthly payments by the completion of classroom training may be delayed in beginning their externship. For more details on this policy, see the catalog regarding externship attendance. Transcripts and certificates of completion are not issued to graduates until all monies due the College have been paid in full. In the event that a student does not meet the terms of the enrollment agreement or finance plan, the College will negotiate an alternative payment plan. If the student does not meet the terms of the alternative plan, the student's account will be turned over to a collection agency or sold to a bank.

The following are the costs for each program:

	Day	Evening
<u>Dental Assistant Certificate Program (MCA)</u>		
Registration Fee:	\$50.00	\$50.00
Technology Fee:	\$400.00	\$400.00
Textbooks:	Included in tuition	Included in tuition
Tuition:	\$16,950.00	\$14,950.00
Total Program Cost:	\$17,400.00	\$15,400.00
<u>Diagnostic Medical Sonography Associate of Applied Science Degree Program (MCA)</u>		
Registration Fee:	\$100.00	
Technology Fee:	\$400.00	
Textbooks:	Included in tuition	
Tuition:	\$40,400.00	
Total Program Cost:	\$40,900.00	
<u>Health and Medical Administrative Services Completion Program (Blended) AAS Degree (MCA)</u>		
Registration Fee:	\$50.00	
Technology Fee:	\$400.00	
Textbooks/eBooks:	Included in tuition	
Tuition:	\$11,300.00	
Total Program Cost:	\$11,750.00	
<u>Limited Medical Radiologic Technologist With Medical Assisting Skills Certificate Program (MCA)</u>		
Registration Fee:	\$100.00	
Technology Fee:	\$400.00	
Textbooks:	Included in tuition	
Tuition:	\$24,900.00	
Total Program Cost:	\$25,400.00	
<u>Medical Assistant Certificate Program (MCA)</u>		
Registration Fee:	\$50.00	\$50.00
Technology Fee:	\$400.00	\$400.00
Textbooks:	Included in tuition	Included in tuition
Tuition:	\$16,950.00	\$14,950.00
Total Program Cost:	\$17,400.00	\$15,400.00
<u>Medical Coding and Billing Certificate Program (MCA)</u>		
Registration Fee:	\$50.00	\$50.00
Technology Fee:	\$400.00	\$400.00
Textbooks:	Included in tuition	Included in tuition
Tuition:	\$16,950.00	\$14,950.00
Total Program Cost:	\$17,400.00	\$15,400.00

<u>Pharmacy Technician</u>			
<u>Certificate Program (Blended)</u>			
<u>(SSA)</u>			
	Registration Fee:	\$50.00	\$50.00
	Technology Fee:	\$400.00	\$400.00
	Textbooks:	Included in tuition	Included in tuition
	Tuition:	<u>\$16,950.00</u>	<u>\$14,950.00</u>
	Total Program Cost	\$17,400.00	\$15,400.00
<u>Physical Therapy Technician</u>			
<u>Certificate Program</u>			
<u>(MCA)</u>			
	Registration Fee:	\$50.00	\$50.00
	Technology Fee:	\$400.00	\$400.00
	Textbooks:	Included in tuition	Included in tuition
	Tuition:	<u>\$16,950.00</u>	<u>\$14,950.00</u>
	Total Program Cost	\$17,400.00	\$15,400.00
<u>Other Charges</u>			
	Transcript Copy:	\$15.00	
<u>Re-entry Fee</u>			
		\$100.00	
<u>Repeat Course Fees</u>			
	Certificate Program (First repeated course)	\$100.00	
	Certificate Program (Any additional repeated course(s))	\$250.00	
	AAS Degree Programs	Cost per Credit	

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The College of Health Care Professions

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ADDENDUM C – Faculty and Staff

Addendum to School Catalog

CORPORATE STAFF

Eric Bing	Chancellor / Chief Executive Officer
Laura Bledsoe	Chief Operations Officer
Karen Bryant	Interim Chief Financial Officer
Steve Horn	Chief Marketing Officer
Joanitt Montano	Provost / Senior VP of Academics
Shibu Thomas	EVP of Admissions
Bill Kohlhoff	SVP of Accreditation and Compliance
April Boyd	VP of Financial Aid

ADMINISTRATIVE STAFF

<u>Name</u>	<u>Position</u>
Joe Cortez	Campus President
Aleda Reyes	Director of Career Services
Andrea Hernandez	Director of Education
Joaquin Paez	Senior Director of Admissions II
Monica E. Casas	Assistant Director of Admissions
Veronica Ortega	Director of Financial Aid
Jillienne Bridges	Registrar
Irma Garcia	Receptionist
Ruby Aguilar	Receptionist
Crystal Gutierrez	Career Services Advisor
Miriam Paz	Career Services Advisor
Stephanie Perez	Career Services Advisor
Gloria Delgado	Senior Financial Aid Advisor
Yaimee Gomez	Financial Aid Advisor
Celina Nava	Financial Aid Advisor
Niria Duran	Master Admissions Advisor II
Jessica Eckbledt	Master Admissions Advisor II
Samuel Rico III	Senior Admissions Advisor
Ryan De Leon	Admissions Advisor
Karina Ortegon	Admissions Advisor

FACULTY

<u>Name</u>	<u>Position</u>	<u>Full-Time/ Part-Time</u>	<u>Degrees, Registries, Certifications, and Licenses</u>
Andrea Diaz	Diagnostic Medical Sonography Instructor	Full-Time	Diagnostic Medical Sonography AAS from The College of Health Care Professions Registered Sonography RDMS(OB/GYN) (ARMDS#212381) from the American Registry for Diagnostic Medical Sonography
Ashley Cruz	Medical Assistant Instructor	Part-Time	Medical Assistant from Brightwood College Registered Medical Assistant (AMT ID#2582386) from the American Medical Technologist
Annie Sandoval	Medical Assistant Program Director	Full-Time	Bachelor of Science in Health Care Management from The College of Health Care Professions Associates of Arts from South Texas College Registered Medical Assistant (AMT ID#108625) from the American Medical Technologist
Brenda Franklin	Health and Medical Administrative Services AAS Program Director	Full-Time	Bachelor of Science in Biology from the University of Texas Rio Grande Valley Bachelor of Science in Clinical Laboratory Science from the University of Texas Rio Grande Valley Texas Educator Certificate from the State Board for Educator Certification
Brenda Monte - longo	Medical Assistant Instructor	Full-Time	Medical Assistant Certificate from Southern Careers Institute Nationally Registered Certified Medical Assistant from National Association for Health Professionals Certificate #204956
Christian Cortina	Medical Assistant Instructor	Part-Time	Medical Assistant Certificate from Southern Careers Institute Nationally Registered Certified Medical Assistant from National Association for Health Professionals Certificate #192262
Ceferino Ibarra	Pharmacy Technician Instructor	Full-Time	Pharmacy Technician Certificate from South Texas Vocational Institute Certified Pharmacy Technician from Pharmacy Technician Certification Board Certificate # 610107010346751
Chanda Kirkland	Module 1 Instructor	Full-Time	Associates of Applied Science – Medical Massage Therapy from High-Tech University Licensed Massage Therapist (MT110398) from the Texas Department of State Health Services Massage Therapy Instructor (MI2293) from the Texas Department of Licensing & Regulation
Dave Gonzalez	Medical Assistant Instructor	Full-Time	Registered Medical Assistant from the American Medical Technologist – AMT #108641 Medical Assistant Clinical/Clerical from San Antonio College of Medical and Dental Assistants

Name	Position	Full-Time/ Part-Time	Degrees, Registries, Certifications, and Licenses
Diana De La Luz	Dental Assistant Program Director	Full-Time	<p>Bachelor of Science in Health Science from Purdue University Global</p> <p>Associate of Applied Science in Medical Practice Management from Brightwood College</p> <p>Texas Registered Dental Assistant from the Texas State Board of Dental Examiners (#12225)</p>
Edith Cerda	Dental Assistant Instructor	Full-Time	<p>Dental Assistant Diploma from San Antonio College of Medical and Dental Assistants</p> <p>Texas Registered Dental Assistant from the Texas State Board of Dental Examiners (#23435)</p>
Elda Martinez	Medical Assistant Instructor	Full-Time	<p>Medical Assistant Certificate of Completion from San Antonio College of Medical And Dental Assistants</p> <p>Nationally Registered Certified Medical Assistant from National Association of Health Professionals</p> <p>Certificate #171464</p>
Fernando Guerra	Limited Medical Radiologic Technologist With Medical Assisting Skills Program Director	Full-Time	<p>Medical Radiologic Technologist – Limited Certificate (#LMR00202177) from the Texas Medical Board</p> <p>Certificate LMRT/Phlebotomy from Valley Grande Institute for Academic Studies</p>
Gregory Hobbs	Diagnostic Medical Sonography Program Director	Full-Time	<p>Bachelor of Applied Technology Medical and Health Services Management from South Texas College</p> <p>Associate of Applied Science in Diagnostic Medical Sonography from Delmar College.</p> <p>Associate of Nursing, Licensed Vocational Nurse from Kaplan College</p> <p>Registered Sonography RDMS(AB, OB/GYN, BR, RVT) (ARDMS#201938) from the American Registry of Diagnostic Medical Sonography</p>
Henry Falcon	Physical Therapy Technician Instructor	Part-Time	<p>Physical Therapist Assistant (License#2022440) from the Executive Council of Physical Therapy and Occupational Therapy Examiners/Texas State Board of Physical Therapy Examiners</p> <p>Bachelors of Science from The University of Texas at San Antonio</p> <p>Masters of Business Administration from Our Lady of the Lake University</p>
Isaac Campos	Physical Therapy Technician Program Director	Full-Time	<p>Certified Rehabilitation Therapy Technician (#12102-896) from the National Certification Career Association</p>
Jennifer Duran	Limited Medical Radiologic Technologist With Medical Assisting Skills Instructor	Full-Time	<p>Associates of Applied Science from The University of Texas at Brownsville and Texas Southmost College</p> <p>Medical Radiologic Technologist- (General Certificate #GMR02000209) from the Texas Medical Board</p> <p>Radiologic Technologist from the American Registry of Radiologic Technologists</p>

Cont. Name	Position	Full-Time/ Part-Time	<u>Degrees, Registries, Certifications, and Licenses</u>
Jason Hernandez	Limited Medical Radiologic Technologist With Medical Assisting Skills Instructor	Full-Time	Radiologic Technologist (#473744) from the American Registry of Radiologic Technologists Medical Radiologic Technologist - (General Certificate #GMR00101460) from the Texas Medical Board Associate of Applied Science Radiologic Technology from South Texas College
Jonathan Diaz	Medical Assistant Instructor	Full-Time	Medical Assistant Certificate from South Texas Vo-Tech National CMAAC for CMAC, MAAC, PTC, ETC from American Medical Certification Association Certificate # 4895
Jeffrey Arneson	Limited Medical Radiologic Technologist With Medical Assisting Skills Instructor	Full-Time	Limited Medical Radiologic Technologist Certification from Valley Grande Institute for Academic Studies Medical Radiologic Technologist – Limited Certificate (#LMR00202923) from the Texas Medical Board
Marisol Serrano	Dental Assistant Instructor	Full-Time	Texas Registered Dental Assistant from the Texas State Board of Dental Examiners (#56142)
Laura Echavarria	Medical Assistant Instructor	Full-Time	Medical Assistant from Kaplan College Nationally Certified Medical Assistant (NCCT ID#867030) from the National Center for Competency Testing
Liza Wright	Dental Assistant Instructor	Full-Time	Dental Assistant Diploma from San Antonio College of Medical and Dental Assistants Texas Registered Dental Assistant from the Texas State Board of Dental Examiners (#19978)
Melissa De Leon	Medical Coding And Billing Program Director	Full-Time	Nationally Registered Certified ICD-10 Coding Specialist From National Association of Health Professions Certificate #178566 Nationally Registered Certified Administrative Health Assistant Certificate #178566
Miguel Maldonado	Pharmacy Technician Program Director	Full-Time	Associates of Science Degree from The University of Texas Brownsville and Texas Southmost College Bachelor of Multidisciplinary Studies from The University of Texas Rio Grande Valley Certified Pharmacy Technician (CPhT) Certification#580107010177368 from Pharmacy Technician Certification Board Registered Pharmacy Technician from Texas State Board of Pharmacy Registration No. 188685

Cont. Name	Position	Full-Time/ Part-Time	<u>Degrees, Registries, Certifications, and Licenses</u>
Norma Tabares	Blended Student Services Coordinator	Full-Time	Computerized Bookkeeping Specialist from Southern Careers Institute
Ofelia Salinas	Externship Coordinator	Full-Time	<p>Medical Assistant Clinical/Clerical from San Antonio College of Medical and Dental Assistants</p> <p>Certified Medical Coder from Practice Management Institute (C28822)</p> <p>Registered Medical Assistant from the American Medical Technologist (ID#82273)</p>
Vivian Saenz	Diagnostic Medical Sonography Instructor	Full-Time	<p>Bachelor of Science in Radiologic Sciences from Midwestern State University</p> <p>Registered Sonography RDMS (AB OB/GYN) (ARDMS#107535) from the American Registry of Diagnostic Medical Sonography</p> <p>Radiologic Technologist (ID#258382) from the American Registry of Radiologic Technologist</p> <p>Certified Medical Radiologic Technologist (#GMR00012921) from the Texas Medical Board</p>

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Revised January 2023

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ADDENDUM D – Programmatic Start Schedule

Supplement to School Catalog

MCALLEN CAMPUS

Blended Program Schedule

DENTAL ASSISTANT (DA), MEDICAL ASSISTANT (MA), PHARMACY TECHNICIAN (PHARM),
PHYSICAL THERAPY TECHNICIAN (PTT), MEDICAL CODING AND BILLING (MCB)
LIMITED MEDICAL RADIOLOGIC TECHNOLOGIST with MEDICAL ASSISTING SKILLS (LMRTMAS)

MODULE START DATE	MODULE END DATE	ESTIMATED GRADUATION DATE (For Corresponding Module Start Date)		
		DA, MA, PTT, PHT	MCB	LMRTMAS
11/28/22	12/23/22	09/01/23	09/15/23	02/23/24
01/17/23	02/10/23	09/29/23	10/13/23	03/22/24
02/13/23	03/10/23	10/27/23	11/10/23	04/19/24
03/13/23	04/07/23	11/22/23	12/08/23	05/17/24
04/10/23	05/05/23	12/22/23	01/12/24	06/14/24
05/08/23	06/02/23	02/09/24	02/23/24	07/19/24
06/05/23	06/30/23	03/08/24	03/22/24	08/16/24
07/10/23	08/04/23	04/05/24	04/19/24	09/13/24
08/07/23	09/01/23	05/03/24	05/17/24	10/11/24
09/05/23	09/29/23	05/31/24	06/14/24	11/08/24
10/02/23	10/27/23	06/28/24	07/12/24	12/06/24
10/30/23	11/22/23	08/02/24	08/16/24	01/10/25
11/27/23	12/22/23	08/30/24	09/13/24	02/21/25
01/16/24	02/09/24	09/27/24	10/11/24	03/21/25
02/12/24	03/08/24	10/25/24	11/08/24	04/18/25

Hybrid Program

DIAGNOSTIC MEDICAL SONOGRAPHY - AAS DEGREE PROGRAM

SEMESTER START DATE	SEMESTER END DATE	ESTIMATED GRADUATION DATE (For Corresponding Semester Start Date)
10/31/22	03/10/23	10/25/24
03/13/23	07/10/23	03/14/25
07/10/23	10/29/23	06/30/25
10/30/23	03/10/24	10/26/25
03/11/24	06/30/24	03/15/26


Hybrid/Blended Program

HEALTH AND MEDICAL ADMINISTRATIVE SERVICES AAS DEGREE COMPLETION PROGRAM

MODULE START DATE	MODULE END DATE	ESTIMATED GRADUATION DATE (For Corresponding Module Start Date)
10/31/22	12/24/22	07/09/23
01/17/23	03/12/23	09/03/23
03/13/23	05/07/23	10/29/23
05/08/23	07/02/23	12/24/23
07/10/23	09/03/23	03/10/24
09/05/23	10/29/23	05/05/24
10/30/23	12/24/23	06/30/24
01/16/24	03/10/24	09/01/24

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Revised January 2023

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ADDENDUM E – State Specific Credentialing Disclosure

Supplement to School Catalog

McAllen Campus

Revised May 2022

Program Name and Credential Awarded	Indicate <i>state(s)*</i> where enrolled students are physically located.	List the <i>state(s)*</i> where the institution determined that program curriculum meets the state educational requirements for a license or credential COLUMN A - V.H.4.(i)a	List the <i>state(s)*</i> where the institution determined that program curriculum does not meet the state educational requirements for a license or credential COLUMN B - V.H.4.(i)b	List the <i>state(s)*</i> where the institution has not determined whether its curriculum meets the state educational requirements for a license or credential COLUMN C - V.H.4.(i)c
Dental Assistant Certificate	Texas	Texas	N/A	AL, AK, American Samoa, AZ, AR, CA, CO, CT, DE, FL, GA, Guam, HI, ID, IL, IA, KS, KY, LA, ME, MA, MI, MN, MS, MO, MT, NE, NV, NH, NJ, NM, NY, NC, ND, N. Marianas Island, OH, OK, OR, PA, PR, RI, SC, SD, TN, UT, VT, Virgin Islands, WA, WV, WI, WY
Diagnostic Medical Sonography – Associate of Applied Science	Texas	Texas	NA	AL, AK, American Samoa, AZ, AR, CA, CO, CT, DE, FL, GA, Guam, HI, ID, IL, IA, KS, KY, LA, ME, MA, MI, MN, MS, MO, MT, NE, NV, NH, NJ, NM, NY, NC, ND, N. Marianas Island, OH, OK, OR, PA, PR, RI, SC, SD, TN, UT, VT, Virgin Islands, WA, WV, WI, WY
Limited Medical Radiologic Technologist with Medical Assisting Skills	Texas	Texas	NA	AL, AK, American Samoa, AZ, AR, CA, CO, CT, DE, FL, GA, Guam, HI, ID, IL, IA, KS, KY, LA, ME, MA, MI, MN, MS, MO, MT, NE, NV, NH, NJ, NM, NY, NC, ND, N. Marianas Island, OH, OK, OR, PA, PR, RI, SC, SD, TN, UT, VT, Virgin Islands, WA, WV, WI, WY
Medical Assistant Certificate	Texas	Texas	NA	AL, AK, American Samoa, AZ, AR, CA, CO, CT, DE, FL, GA, Guam, HI, ID, IL, IA, KS, KY, LA, ME, MA, MI, MN, MS, MO, MT, NE, NV, NH, NJ, NM, NY, NC, ND, N. Marianas Island, OH, OK, OR, PA, PR, RI, SC, SD, TN, UT, VT, Virgin Islands, WA, WV, WI, WY
Medical Coding and Billing Certificate	Texas	Texas	NA	AL, AK, American Samoa, AZ, AR, CA, CO, CT, DE, FL, GA, Guam, HI, ID, IL, IA, KS, KY, LA, ME, MA, MI, MN, MS, MO, MT, NE, NV, NH, NJ, NM, NY, NC, ND, N. Marianas Island, OH, OK, OR, PA, PR, RI, SC, SD, TN, UT, VT, Virgin Islands, WA, WV, WI, WY
Pharmacy Technician Certificate	Texas	Texas	NA	AL, AK, American Samoa, AZ, AR, CA, CO, CT, DE, FL, GA, Guam, HI, ID, IL, IA, KS, KY, LA, ME, MA, MI, MN, MS, MO, MT, NE, NV, NH, NJ, NM, NY, NC, ND, N. Marianas Island, OH, OK, OR, PA, PR, RI, SC, SD, TN, UT, VT, Virgin Islands, WA, WV, WI, WY
Physical Therapy Assistant Certificate	Texas	Texas	NA	AL, AK, American Samoa, AZ, AR, CA, CO, CT, DE, FL, GA, Guam, HI, ID, IL, IA, KS, KY, LA, ME, MA, MI, MN, MS, MO, MT, NE, NV, NH, NJ, NM, NY, NC, ND, N. Marianas Island, OH, OK, OR, PA, PR, RI, SC, SD, TN, UT, VT, Virgin Islands, WA, WV, WI, WY