



THE COLLEGE OF
HEALTH CARE PROFESSIONS

**6330 East Highway 290, Suite 180
Austin, Texas 78723**

**Catalog Vol XXVII
Addenda**

Effective, July 27, 2023

ADDENDUM A- Holiday Schedule / Hours of Operation

Supplement to School Catalog

THE COLLEGE OF HEALTH CARE PROFESSIONS
6330 East Highway 290, Ste. 180 Austin, TX 78723 (512) 617-5700

2023 HOLIDAY AND BREAK SCHEDULE

(In most instances holidays that are observed on a scheduled class day will require a mandatory Friday make-up day as indicated below. Failure to attend the scheduled make-up day will result in an absence for the day and will be counted towards the cumulative absences for attendance.)

Holiday	Date(s) observed	Make-Up Day
Holiday Break (Residential Programs)	Dec 23, 2022 – Jan 2, 2023	Friday, Jan 6, 2023
Holiday Break (Blended/Hybrid Programs)	Dec 26, 2022 – Jan 16, 2023	n/a
Martin Luther King’s Birthday	Monday, Jan 16, 2023	Friday, Jan 20, 2023
Memorial Day	Monday, May 29, 2023	Friday, June 2, 2023
Summer Break	July 3 – July 7, 2023	n/a
Labor Day	Monday, Sept 4, 2023	Friday, Sept 8, 2023
Thanksgiving Holiday	Nov 23-24, 2023	Friday, Nov 17, 2023
Holiday Break (Residential Programs)	Dec 25, 2023 – Jan 1, 2024	Friday, Jan 5, 2024
Holiday Break (Blended/Hybrid Programs)	Dec 25, 2023 – Jan 15, 2024	n/a
Martin Luther King’s Birthday	Monday, Jan 15, 2024	Friday, Jan 19, 2024

Business Office Hours:

8:00am to 5:00pm, Monday through Thursday and 9:00am to 4:00pm on Friday. The office is not open weekends. All business transactions should be handled during business hours.

Education, Externship, and Placement Departmental Hours:

8:00am to 5:00pm, Monday through Thursday. The office is not open weekends. Instructors are available after 3:00 for remedial work and tutoring by appointment only.

The College of Health Care Professions is approved and regulated by the Texas Workforce Commission, Career Schools and Colleges, Austin, Texas

“The information contained in this supplement is true and correct to the best of my knowledge.”



Eric Bing, CEO

Revised January 2023

ADDENDUM B - Tuition and Fee Schedule

Addendum to School Catalog

Effective June 27, 2023

A registration fee that is calculated as part of the total program cost is due at the time of enrollment. **All tuition payments must be made before completion of a program**, unless other arrangements have been made via the enrollment agreement or finance plan. Each student will receive an enrollment agreement, which will outline the payment schedule. Students must be current on monthly payments to begin externship. Students who are not current on monthly payments by the completion of classroom training may be delayed in beginning their externship. For more details on this policy, see the catalog regarding externship attendance. In the event that a student does not meet the terms of the enrollment agreement or finance plan, the College will negotiate an alternative payment plan. If the student does not meet the terms of the alternative plan, the student may be temporarily blocked from classes.

The following are the costs for each program:

<u>Dental Assistant Certificate Program (AUS)</u>		<u>Day Program</u>	<u>Evening Program</u>
	Registration Fee:	\$50.00	\$50.00
	Technology Fee:	\$400.00	\$400.00
	Textbooks:	Included in tuition	Included in tuition
	Tuition:	<u>\$16,950.00</u>	<u>\$14,950.00</u>
	Total Program Cost:	\$17,400.00	\$15,400.00
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<u>Diagnostic Medical Sonography AAS Degree Program (AUS)</u>	Registration Fee:	\$100.00	
	Technology Fee:	\$400.00	
	Textbooks:	Included in tuition	
	Tuition:	<u>\$42,400.00</u>	
	Total Program Cost:	\$42,900.00	
<hr/>			
<u>Echocardiography Certificate Program (AUS)</u>	Registration Fee:	\$50.00	
	Technology Fee:	\$400.00	
	Textbooks:	Included in tuition	
	Tuition:	<u>\$27,540.00</u>	
	Total Program Cost:	\$27,990.00	
<hr/>			
<u>Emergency Medical Technician Certificate Program (AUS)</u>	Registration Fee:	\$50.00	
	Technology Fee:	\$400.00	
	Textbooks:	Included in tuition	
	Tuition:	<u>\$2,450.00</u>	
	Total Program Cost:	\$2,900.00	
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<u>Limited Medical Radiologic Technologist Certificate Program (AUS)</u>	Registration Fee:	\$100.00	
	Technology Fee:	\$400.00	
	Textbooks:	Included in tuition	
	Tuition:	<u>\$25,900.00</u>	
	Total Program Cost:	\$26,400.00	

<u>Medical Assistant Certificate Program</u> (AUS)	Registration Fee:	\$50.00	\$50.00
	Technology Fee:	\$400.00	\$400.00
	Textbooks:	Included in tuition	Included in tuition
	Tuition:	<u>\$16,500.00</u>	<u>\$14,500.00</u>
	Total Program Cost:	\$16,950.00	\$14,950.00
<u>Medical Coding and Billing Certificate Program</u> (AUS)	Registration Fee:	\$50.00	\$50.00
	Technology Fee:	\$400.00	\$400.00
	Textbooks:	Included in tuition	Included in tuition
	Tuition:	<u>\$16,900.00</u>	<u>\$14,900.00</u>
	Total Program Cost:	\$17,350.00	\$15,350.00
<u>Surgical Technology – AAS Program</u> (AUS)	Registration Fee:	\$50.00	
	Technology Fee:	\$400.00	
	Textbooks:	Included in tuition	
	Tuition:	<u>\$37,950.00</u>	
	Total Program Cost	\$38,400.00	
<u>Health and Medical Administrative Service AAS Degree Completion Program</u>	Registration Fee:	\$50.00	
	Technology Fee:	\$400.00	
	Textbooks:	Included in tuition	
	Tuition:	<u>\$11,300.00</u>	
	Total Program Cost:	\$11,750.00	
<u>Other Charges</u>	Transcript Copy:	\$15.00	
<u>Repeat Course Fees</u>	Certificate Programs (Cost per course)	\$100.00	
	AAS Degree Programs	Cost per Credit	

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Eric Bing, CEO

THE COLLEGE OF HEALTH CARE PROFESSIONS

6330 East Highway 290, Ste 180, Austin Texas 78723

ADDENDUM C – Staff and Faculty

Supplement to School Catalog

CORPORATE	
Eric Bing	Chancellor / Chief Executive Officer
Laura Bledsoe	Chief Operations Officer
Karen Bryant	Interim Chief Financial Officer
Steve Horn	Chief Marketing Officer
Joanitt Montano	Provost / Senior VP of Academics
Shibu Thomas	EVP of Admissions
Bill Kohlhoff	SVP of Accreditation and Compliance
April Boyd	VP of Financial Aid

AUSTIN CAMPUS

- Monica Jeffs..... Campus President**
- Christi Sharp.....Director of Education**
- Cassandra Perkins.....Assistant Director of Education**
- Ambrosia Mmonu.....Director of Admissions**
- Venessa Caples.....Assistant Director of Admissions**
- Elizabeth Andrino.....Admissions Advisor**
- Alyssa Uribe..... Admissions Advisor**
- Marcos Hernandez.....Admissions Advisor**
- Christina Gonzalez.....Admissions Advisor**
- Marcos Hernandez.....Admissions Advisor**
- Ursula Rodriguez.....Admissions Advisor**
- Monita Saunders.....Director of Financial Aid**
- Sally Stephens.....Senior Financial Aid Advisor**
- Daniel HernandezFinancial Aid Administrator**
- Jordan Keith..... Financial Aid Administrator**
- Victoria Rodriguez..... Financial Aid Administrator**

LaRita Turner.....Senior Director of Career Services
Nensi Nayak.....Career Services Advisor
Shantell Shinnette.....Assistant Director of Career Services
Saliyah Parker.....Career Services Advisor
Jeremy Sapp.....Registrar
Monica Sayen.....Administrative Assistant

FACULTY

Jacqueline Jackson, AAS, RDA.....Dental Assistant
Program Director
 The College of Health Care Professions, AAS Health and Medical Management
 Allied Health Careers, Dental Assistant Certificate

Idalisha Giles, RDA.....Dental Assistant
Instructor
 Allied Health Careers, Dental Assisting Program

Mariko Taylor, RDA.....Dental Assistant
Instructor
 Allied Health Careers, Dental Assisting Program

Cassandra Perkins, MS, BAAS, AAS, RDMS (AB, OB/GYN, BR), RVT,Diagnostic Medical Sonography
Program Director
 Western Governors University, Master of Science, Learning Experience Design and Educational Technology
 Texas State University, Bachelor of Art and Science, Organization, Workforce, and Leadership Studies
 Austin Community College, Diagnostic Medical Sonography

Amanda Kirkman, BS, AAS, RDMS (AB, OB/GYN) RVT.....Diagnostic Medical Sonography
Clinical Coordinator
 Western Carolina University, Bachelor of Science
 Asheville Buncombe Technical Community College, Associate of Applied Science

Latasha Lindsey, AAS, RDMS ABD, RVTDiagnostic Medical Sonography
Instructor
 Virginia College, Associate of Applied Science

David Pena, AAS, RDMS, ABD.....Diagnostic Medical Sonography
Instructor
 Virginia College, Associate of Applied Science

William Barrett, MPSLA, BS, AS, LP.....Emergency Medical Technician
Regional Program Coordinator/Program Director
 Arizona State University, Master Public Safety Leadership and Administration
 University of Antelope Valley, Bachelor of Science, Psychology
 University of Antelope Valley, Associates of Science, Paramedic Science

Brandon Kirkman, BS, AAS, LP.....Emergency Medical Technician
Instructor
 Western Carolina University, Bachelor of Science, Emergency Medical Care

- Evette L. Moss, MS, CPMSM, CPCS.....Health & Medical Administrative Services
Lead Instructor**
California State University, Master of Science in Education
University of Phoenix, Bachelor of Science in Communication
- Jillanne Salazar, AS, MRT (R),Limited Medical Radiologic Technologist
Program Director**
Johnson College, Associate of Science, Radiologic Science
- Charlotte Swenson, BA, AAS, RT(R)(T)Limited Medical Radiologic Technologist
Externship Coordinator**
Panworld University, Bachelor of Arts, Healthcare Administration
Austin Community College, Associate Applied Science Degree, Radiologic Technology
Allan Shivers School of Radiation Therapy, Certificate, Radiation Therapy
- Mary Northum, BS, AAS, LMRT.....Limited Medical Radiologic Technologist
Licensing and Credentialing Specialist**
The College of Health Care Professions, Bachelor of Science, Healthcare Management
The College of Health Care Professions, Associates of Applied Science, Health and Medical Management
The College of Health Care Professions, Limited Medical Radiologic Technology
- Kyuanna Nealy, MHA, BS, AAS, LMRTLimited Medical Radiologic Technologist
Instructor**
Capella University, Master of Healthcare Administration
Capella University, Bachelor of Science, Health Care Management
College of Health Care Professions, Associate Applied Science Degree Health and Medical Administrative Services
College of Health Care Professions, Limited Medical Radiologic Technologist Certificate
- Andrea Cervantes, LMRT.....Limited Medical Radiologic Technologist
Instructor**
The College of Health Care Professions, Limited Medical Radiologic Technology
- Mylene Flores, RT(R)(M).....Limited Medical Radiologic Technologist
Instructor**
Baylor University Medical Center School of Radiologic Technology
- Huyen Tran AAS, RT(R)Limited Medical Radiologic Technologist
Instructor***
Coleman College for Health Science, Associate in Applied Science, Radiologic Technologist
- Anna Munoz, AAS, RT(R) (ARRT) (MR).....Limited Medical Radiologic Technologist
Instructor***
The College of Health Care Professions, Associates of Applied Science Radiographic Technology
The College of Health Care Professions, Limited Medical Radiographic Technology
- Bethany Shirley, AAS, CPC, CCMA..... Medical Assistant/Medical Coding & Billing
Program Director**
Virginia College, Associates of Applied Science
American Academy of Professional Coders, Certified Professional Coder
National Health Career Association, Certified Clinical Medical Assistant
- Clarence McLean, CCMA.....Medical Assistant
Externship Coordinator**

- Nathalie Valiente, CCMA.....Medical Assistant**
Lead Instructor
Tri-Cities Regional Occupational Program, Medical Assisting Clinical Courses
- Celeste Bucher, AAS, NRCMA, CPT..... Medical Assistant**
Instructor
McKinley College, Associate of Applied Science
Delta Junior College, Diploma in Medical Assistant
- Leslie Acuna, AAS, NRCMAMedical Assistant**
Instructor
The College of Health Care Professions, AAS Health and Medical Management
Southern Careers Institute, Certificate Medical Assistant
- Kevin Ramirez, ACS, CCMA.....Medical Assistant**
Instructor
Austin Community College, Associate in Computer Science
National Education Center, Medical Assistant
- Heather Johnson, NRCMA.....Medical Assistant**
Instructor
Career Centers of Texas – El Paso, Medical Assistant Certificate
- Patricia Delacerda, NRCMA.....Medical Assistant**
Instructor
National Institute of Technology in Austin, Medical Assistant Certificate
- Courteney Curry, BSN, RN, CCRN.....Medical Assistant**
Instructor*
Arizona State University, Bachelor of Science and Nursing
- Brent Denney, CCMA,Medical Assistant**
Instructor*
Visalia Adult School, Certificate Medical Assistant
- Carl Whitley, B.S., R.Ph.Module 1**
Instructor
University of Texas-Austin, Bachelor of Science
Certified Tissue Bank Specialist
- Terence George, M.D.....Module 1**
Instructor
China Medical University(Shenyang, China), MBBS, MD
- Brennon Quade, AASOE, CST.....Surgical Technology**
Program Director
Mississippi Gulf Coast Community College, Associate of Applied Science Occupational Education
- Aleathia Herklotz, AAS, CST.....Surgical Technology**
Clinical Coordinator
Virginia College, Associate of Applied Science, Surgical Technology

Tanya Nichols-Herdt, AAS, NCCT-ST.....Surgical Technology

Instructor

Virginia College, Associate of Applied Science in Surgical Technology

Renee Pousha, AAS, CST.....Surgical Technology

Instructor

Austin Community College, Associate of Applied Science in Surgical Technology

Scott Killingsworth, AAS, CST.....Surgical Technology

Instructor

Brown Mackie, Associates of Applied Science in Surgical Technology

Heather Stockdale, BS, AAS, CST.....Surgical Technology

Preceptor

Texas Tech University, Bachelor in Healthcare Management
Temple College, Associates of Applied Science in Surgical Technology
Central Texas College, Associates of Applied Science in General Studies

Tiffany Falke, AAS, CST.....Surgical Technology

Preceptor

Austin Community College, Associate of Applied Science in Surgical Technology

Francesca Garcia, AAS, CST.....Surgical Technology

Preceptor

Virginia College, Associate of Applied Science in Surgical Technology

**Indicates Part time employee.*

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Eric Bing, CEO

Revised January 2023

ADDENDUM D – Austin Campus Programmatic Start Schedule

Supplement to School Catalog,

Blended Program Schedule

MEDICAL ASSISTANT CERTIFICATE (MA), DENTAL ASSISTANT (DA)
 MEDICAL CODING AND BILLING CERTIFICATE (MCB), LIMITED MEDICAL RADIOLOGIC
 TECHNOLOGIST WITH MA SKILLS (LMRT-MAS), EMERGENCY MEDICAL TECHNICIAN (EMT)

MODULE START DATE	MODULE END DATE	ESTIMATED GRADUATION DATE (For Corresponding Module Start Date)			
		EMT	DA, MA	MCB	LMRT- MAS
11/28/22	12/23/22	-	09/01/23	09/15/23	02/23/24
01/17/23	02/10/23	05/05/23	09/29/23	10/13/23	03/22/24
02/13/23	03/10/23	06/02/23	10/27/23	11/10/23	04/19/24
03/13/23	04/07/23	06/30/23	11/22/23	12/08/23	05/17/24
04/10/23	05/05/23	08/04/23	12/22/23	01/12/24	06/14/24
05/08/23	06/02/23	09/01/23	02/09/24	02/23/24	07/19/24
06/05/23	06/30/23	09/29/23	03/08/24	03/22/24	08/16/24
07/10/23	08/04/23	10/27/23	04/05/24	04/19/24	09/13/24
08/07/23	09/01/23	11/22/23	05/03/24	05/17/24	10/11/24
09/05/23	09/29/23	12/22/23	05/31/24	06/14/24	11/08/24
10/02/23	10/27/23	02/09/24	06/28/24	07/12/24	12/06/24
10/30/23	11/22/23	03/08/24	08/02/24	08/16/24	01/10/25
11/27/23	12/22/23	04/05/24	08/30/24	09/13/24	02/21/25
01/16/24	02/09/24	05/03/24	09/27/24	10/11/24	03/21/25
02/12/24	03/08/24	05/31/24	10/25/24	11/08/24	04/18/25

Hybrid/Blended Program

HEALTH AND MEDICAL ADMINISTRATIVE SERVICES AAS DEGREE COMPLETION PROGRAM

MODULE START DATE	MODULE END DATE	ESTIMATED GRADUATION DATE (For Corresponding Module Start Date)
10/31/22	12/24/22	07/09/23
01/17/23	03/12/23	09/03/23
03/13/23	05/07/23	10/29/23
05/08/23	07/02/23	12/24/23
07/10/23	09/03/23	03/10/24
09/05/23	10/29/23	05/05/24
10/30/23	12/24/23	06/30/24
01/16/24	03/10/24	09/01/24

Hybrid Program

**DIAGNOSTIC MEDICAL SONOGRAPHY - AAS DEGREE PROGRAM (DMS)
ECHOCARDIOGRAPHY – CERTIFICATE PROGRAM (ECHO)**

SEMESTER START DATE	SEMESTER END DATE	ESTIMATED GRADUATION DATE (For Corresponding Semester Start Date)	
		ECHO	DMS
10/31/22	03/10/23	-	10/25/24
03/13/23	07/10/23	-	03/14/25
07/10/23	10/29/23	-	06/30/25
10/30/23	03/10/24	03/09/25	10/26/25
03/11/24	06/30/24	-	03/15/26

Hybrid Program

SURGICAL TECHNOLOGY AAS DEGREE PROGRAM

MODULE START DATE	MODULE END DATE	ESTIMATED GRADUATION DATE (For Corresponding Start Date)
10/31/22	12/24/22	07/03/24
01/17/23	03/10/23	09/01/24
03/13/23	05/05/23	10/27/24
05/08/23	07/02/23	12/22/24
07/10/23	09/03/23	03/09/25
09/05/23	10/29/23	05/04/25
10/30/23	12/24/23	06/29/25
01/16/24	03/10/24	08/31/25
03/11/24	05/05/24	10/26/25

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Revised January 2023

THE COLLEGE OF HEALTH CARE PROFESSIONS

ADDENDUM E – State Specific Credentialing Disclosure

Supplement to School Catalog

Austin Campus

Revised May 2022

Program Name and Credential Awarded	Indicate <i>state(s)</i> * where enrolled students are physically located.	List the <i>state(s)</i> * where the institution determined that program curriculum meets the state educational requirements for a license or credential COLUMN A - V.H.4.(i)a	List the <i>state(s)</i> * where the institution determined that program curriculum does not meet the state educational requirements for a license or credential COLUMN B - V.H.4.(i)b	List the <i>state(s)</i> * where the institution has not determined whether its curriculum meets the state educational requirements for a license or credential COLUMN C - V.H.4.(i)c
Dental Assistant Certificate	Texas	Texas	N/A	AL, AK, American Samoa, AZ, AR, CA, CO, CT, DE, FL, GA, Guam, HI, ID, IL, IA, KS, KY, LA, ME, MA, MI, MN, MS, MO, MT, NE, NV, NH, NJ, NM, NY, NC, ND, N. Marianas Island, OH, OK, OR, PA, PR, RI, SC, SD, TN, UT, VT, Virgin Islands, WA, WV, WI, WY
Diagnostic Medical Sonography – Associate of Applied Science	Texas	Texas	NA	AL, AK, American Samoa, AZ, AR, CA, CO, CT, DE, FL, GA, Guam, HI, ID, IL, IA, KS, KY, LA, ME, MA, MI, MN, MS, MO, MT, NE, NV, NH, NJ, NM, NY, NC, ND, N. Marianas Island, OH, OK, OR, PA, PR, RI, SC, SD, TN, UT, VT, Virgin Islands, WA, WV, WI, WY
Limited Medical Radiologic Technologist with Medical Assisting Skills	Texas	Texas	NA	AL, AK, American Samoa, AZ, AR, CA, CO, CT, DE, FL, GA, Guam, HI, ID, IL, IA, KS, KY, LA, ME, MA, MI, MN, MS, MO, MT, NE, NV, NH, NJ, NM, NY, NC, ND, N. Marianas Island, OH, OK, OR, PA, PR, RI, SC, SD, TN, UT, VT, Virgin Islands, WA, WV, WI, WY
Medical Assistant Certificate	Texas	Texas	NA	AL, AK, American Samoa, AZ, AR, CA, CO, CT, DE, FL, GA, Guam, HI, ID, IL, IA, KS, KY, LA, ME, MA, MI, MN, MS, MO, MT, NE, NV, NH, NJ, NM, NY, NC, ND, N. Marianas Island, OH, OK, OR, PA, PR, RI, SC, SD, TN, UT, VT, Virgin Islands, WA, WV, WI, WY
Medical Coding and Billing Certificate	Texas	Texas	NA	AL, AK, American Samoa, AZ, AR, CA, CO, CT, DE, FL, GA, Guam, HI, ID, IL, IA, KS, KY, LA, ME, MA, MI, MN, MS, MO, MT, NE, NV, NH, NJ, NM, NY, NC, ND, N. Marianas Island, OH, OK, OR, PA, PR, RI, SC, SD, TN, UT, VT, Virgin Islands, WA, WV, WI, WY
Surgical Technology – Associate of Applied Science	Texas	Texas	NA	AL, AK, American Samoa, AZ, AR, CA, CO, CT, DE, FL, GA, Guam, HI, ID, IL, IA, KS, KY, LA, ME, MA, MI, MN, MS, MO, MT, NE, NV, NH, NJ, NM, NY, NC, ND, N. Marianas Island, OH, OK, OR, PA, PR, RI, SC, SD, TN, UT, VT, Virgin Islands, WA, WV, WI, WY

Additional Austin Campus Specific Scholarships and Grants

Central Texas Community Workforce Development Scholarship

Available to new enrollees intending to pursue their Medical Assistant education at The College of Health Care Professions Austin Campus.

Eligibility:

- Must be a first-time enrollee in a program at The College of Health Care Professions.
- Must meet all current admissions requirements at The College of Health Care Professions and be accepted for admission.
- Must enroll in the Medical Assistant Certificate program.
- Must reside in 11-county area of Central Texas (Bastrop, Blanco, Burnet, Caldwell, Fayette, Gonzales, Hays, Lee, Llano, Travis, or Williamson counties).
- Must be from an underserved community and demonstrate financial need.
- Must complete the “CHCP Workforce Development Scholarship” application form and submit with required essay.
- Must maintain a cumulative GPA of 2.0 and be continuously enrolled; withdrawing from school will result in ineligibility.
- Must be a U.S. Citizen or permanent resident.

Other Terms and Conditions:

- All application materials and proof of eligibility must be provided on or before the time of start. If all of the application materials and proof of eligibility are not provided to The College of Health Care Professions on or before the time of start, the student is not eligible for the CHCP Central Texas Workforce Development Scholarship and will be responsible for the total cost of tuition and fees.
- The CHCP Central Texas Workforce Development Scholarship cannot be used in conjunction with any other CHCP discounts or scholarships. It is non-transferable, non-refundable, and has no cash value.
- CHCP scholarship funding is limited and if exhausted, students may not be awarded the scholarship.

Additional Information:

- A copy of the CHCP Workforce Development Scholarship application and requirements may be obtained at: <http://www.chcp.edu/tuition-financial-aid/scholarships-grants>