

**Higher Education Emergency Relief Fund Report –  
Emergency Financial Aid Grants to Students**

**Quarterly follow-up Funding Report – Distribution as of December 31, 2020**

Under the Coronavirus Aid, Relief, and Economic Security Act (CARES Act) Higher Education Emergency Relief Fund (HEERF), The College of Health Care Professions received education stabilization funds designated exclusively for emergency financial aid grants to students.

Pursuant to guidance issued by the Department of Education through an [Electronic Announcement](#) published on May 6, 2020, we are providing the following information about the funds we have received, and how, and to whom, we have distributed them.

**Amount of HEERF Grant Funds requested by institution:**

**OPEID 03128100 \$3,417,981**

Campuses Include:

Houston-NW, Houston-SW, North San Antonio, South San Antonio, Fort Worth, McAllen

**OPEID 03426300 \$911,921**

Campuses Include:

Austin, Dallas

1. On June 1, 2020, the institution signed and returned to the Department the *Recipient's Funding Certification and Agreement (for) Emergency Financial Aid Grants to Students* required to receive funds allocated under Section 18004(a)(1) of the CARES Act. The institution has used, or intends to use, no less than 50 percent of the total funds received to provide emergency financial aid grants to students.
2. The total amount of funds that the institution has received from the Department pursuant to the institution's Certification and Agreement specifically for emergency financial aid grants to students is as follows,  
**OPEID 03128100 = \$3,417,981**  
**OPEID 03426300 = \$911,921**
3. The total amount of emergency financial aid grants distributed to students under Section 18004(a)(1) of the CARES Act as of the date of this Fund Report is:

**OPEID 03128100 = \$3,417,981**

**OPEID 03426300 = \$911,921**

4. The estimated total number of students at the institution eligible to participate in programs under Section 484 in Title IV of the Higher Education Act of 1965, and thus potentially qualified to receive emergency financial aid grants under Section 18004(a)(1) of the CARES Act, as of the date of this Fund Report is,

**Round 1 - OPEID 03128100 = 2,320**

**Round 1 - OPEID 03426300 = 568**

**Round 2 - OPEID 03128100 = 2,803**

**Round 2 - OPEID 03426300 = 795**

5. The total number of students who have received an emergency financial aid grant under Section 18004(a)(1) of the CARES Act as of the date of this Fund Report is,

**Round 1 - OPEID 03128100 = 1,122**

**Round 1 - OPEID 03426300 = 310**

**Round 2 - OPEID 03128100 = 1,100**

**Round 2 - OPEID 03426300 = 291**

6. The methods we used to determine which students receive emergency financial aid grants and how much they would receive under Section 18004(a)(1) of the CARES Act are included below under “Student Emergency Funding Allocation”.
7. The guidance provided to students concerning the emergency financial aid grants appear below under “Student Notices”.

#### **Student Emergency Funding Allocation – Round 1**

The College of Health Care Professions will disburse the HEERF, CARES Grant to eligible students. Under the CARES Act and the regulatory guidance from the Department of Education, The College of Health Care Professions has established the following eligibility criteria to qualify.

- A student must be enrolled in at least a partially residential program and be in an active status on March 18, 2020.
- At this time DACA, International and students in fully online programs prior to March 18,2020 are not eligible based on initial guidance by the Department of Education
- A student must be eligible for federal financial aid under Title IV.
- A student must be in an active status on June 4, 2020.
- A student must complete the “CARES Grant Attestation” to indicate need of financial assistance for expenses related to the disruption of normal campus operations due to the COVID-19 pandemic. Expenses may include, but are not limited to cost for such things as

course material and technology, along with basic expenses including, housing, childcare, healthcare, and even food.

- The number of eligible students were divided into PELL and Non-PELL eligible groups. PELL eligible students receive a full share and non-PELL eligible receive a ¾ share of the funds based on the entire population of eligible students. The amount of funds to be dispersed to each student was listed on their individual attestations. The amounts are as follows:

**OPEID 03128100:**

PELL Eligible - \$1,527.00

Non-PELL Eligible - \$1,145.00

**OPEID 03426300:**

PELL Eligible - \$1,624.00

Non-PELL Eligible - \$1,218.00

**Student Emergency Funding Allocation – Round 2**

The College of Health Care Professions has included the remaining unused student allocation funds as well as the institutional fund allocation for distribution to eligible students impacted by the pandemic.

The College of Health Care Professions will disburse the HEERF, CARES Grant to eligible students. Under the CARES Act and the regulatory guidance from the Department of Education, The College of Health Care Professions has established the following eligibility criteria to qualify.

- A student must be enrolled in at least a partially residential program and be in an active status on October 30, 2020.
- At this time DACA, International and students in fully online programs are not eligible based on initial guidance by the Department of Education
- A student must be eligible for federal financial aid under Title IV.
- A student must be in an active status on November 24, 2020.
- A student must complete the “CARES Grant Attestation” to indicate need of financial assistance for expenses related to the disruption of normal campus operations due to the COVID-19 pandemic. Expenses may include, but are not limited to cost for such things as course material and technology, along with basic expenses including, housing, childcare, healthcare, and even food.

- The number of eligible students were divided into PELL and Non-PELL eligible groups. PELL eligible students receive a full share and non-PELL eligible receive a  $\frac{3}{4}$  share of the funds based on the entire population of eligible students. The amount of funds to be dispersed to each student was listed on their individual attestations. The amounts are as follows:

**OPEID 03128100:**

PELL Eligible - \$1,880.65

Non-PELL Eligible - \$1,410.49

**OPEID 03426300:**

PELL Eligible - \$1,701.49

Non-PELL Eligible - \$1,276.12

## Student Notices

### **The Higher Education Emergency Relief Funds (HEERF) Emergency Financial Aid Grant to Students Under the Coronavirus Aid, Relief, and Economic Security (CARES) Act**

The U.S. Department of Education has made Emergency Financial Aid Grant Funds available to eligible students who are in need of financial assistance for expenses related to the disruption of normal campus operations due to COVID-19 outbreak. These funds are designed to offer relief for eligible students facing additional costs for things such as course materials and technology, along with basic expenses including, housing, childcare, health care, and even food.

In determining the eligibility for the Emergency Grant, the College has identified you are an eligible student who was enrolled in at least partial residential training at the College as of March 18, 2020, and whom were still active or on an approved leave of absence (LOA) as of June 4, 2020.


These funds are grant funds, not loans and do not require being paid back. In order to apply for these funds you must login to your student portal and then click on the “My Financial Aid” link. Once you have done that you will see a link called “CARES Grant Attestation”. Once you click on that link, you will be taken to an attestation form that must be completed and will show you the amount of the grant you are eligible for.

You will be required to confirm your student number and the last four digits of your social security number. If you do not know your student number, you may obtain that while in your student portal by going to “My Profile” and then clicking on “My Information” where you will find the 10 digit student number you will need to validate on the attestation site form.

***Please verify that the address the institution has on file for you is accurate to ensure the prompt distribution of the CARES Grant.***

Once you have completed and submitted the attestation form, processing may take several weeks. If you have questions, please contact the Financial Aid Department at the campus you are attending.

## Student Notice Email Reminder Sent to Eligible Students




**The Higher Education Emergency Relief Funds (HEERF)  
Emergency Financial Aid Grant to Students Under  
the Coronavirus Aid, Relief, and Economic Security  
(CARES) Act**

This is an important reminder that you may be eligible for the Emergency Financial Aid Grant under the CARES Act. If you have already applied for this grant no other action is needed. If you have not yet applied, you should have received information on how to do so via email, US Mail and through your school portal.

**If you are unable to locate one of those messages**, please reach out to your school's financial aid department for further guidance.

Thank you and have a great day,  
The College of Health Care Professions



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For questions or concerns regarding this Fund Report, please email [Compliance@chcp.edu](mailto:Compliance@chcp.edu)

Close-out email sent 11/06/2020 to all non-responders

Attention CHCP Students

If you are receiving this email, you were initially notified on 7/13/2020 via email of your potential eligibility for the CARES Act Higher Education Emergency Relief Fund (HEERF) student emergency grants, offered through CHCP as the "CARES Grant" as published on CHCP's public disclosures.

The CARES Act, which establishes and funds the HEERF, directs institutions like CHCP to use no less than 50 percent of the funds received under Section 18004(a)(1) of the CARES Act to provide emergency financial aid grants to eligible students for expenses related to the disruption of campus operations due to coronavirus.

In addition to the initial notification, you were subsequently mailed an additional notification if you had not completed the application process. To date, we have not received an application for the grant and want to notify you that you only have limited time left to apply.

We will be closing the application for this grant as of 11/13/2020 and any students that have not yet applied will forfeit any potential eligibility for CARES Grant funds. Students who had initially applied but had incorrectly checked no on the attestation may still be considered based on clarification of their eligibility.

It is critical that you act immediately if you had qualified expenses relating to the disruption of your education from COVID-19. These grants are not taxable income and they do not need to be repaid--- they are a grant awarded to qualified students for direct relief of financial hardships related to the interruption of campus-based academic programs due to the pandemic.

If you have any questions regarding your eligibility, please contact your Financial Aid Department at the campus you attend / attended.

Instructions are below on how to access the application for such funds. To apply for the CARES Grant you must complete an application at this link:

<https://sisportal-100662.campusnexus.cloud/CMCPortal>

Once in the portal, you will need to click on the "My Financial Aid Button" and then on the "CARES Grant Attestation" link. You will be required to confirm your student number and the last four digits of your social security number. If you do not know your student number, you may obtain that while in your student portal by going to "My Profile" and then clicking on "My Information" where you will find the 10 digit student number you will need to validate on the attestation site form.

***Please verify that the address the institution has on file for you is accurate to ensure the prompt distribution of the CARES Grant. We will send your check to the campus you attend for pickup, but need to have your accurate address for any follow up needed.***

Once you have completed and submitted the attestation form, you will receive a confirmation email--processing may take several weeks. If you have questions, please contact the Financial Aid Department at the campus you are attending.

We wish you continued success, and hope this message finds you and your family doing well.

CHCP Compliance



11/30/2020 Distributed Via Email to eligible students and posted on the college's student portal

**The Higher Education Emergency Relief Funds (HEERF)  
Emergency Financial Aid Grant to Students Under the Coronavirus Aid, Relief, and Economic  
Security (CARES) Act**

<https://sisportal-100662.campusnexus.cloud/CMCPortal>

The College of Health Care Professions is happy to announce we have additional CARES Grant emergency funds to distribute to all partial residential students who had both enrolled and started classes by 10/31/2020 and still active on 11/24/2020. To apply for the CARES Grant you must complete an application at the above link

You will be required to confirm your student number and the last four digits of your social security number. If you do not know your student number, you may obtain that while in your student portal by going to "My Profile" and then clicking on "My Information" where you will find the 10 digit student number you will need to validate on the attestation site form.

***Please verify that the address the institution has on file for you is accurate to ensure the prompt distribution of the CARES Grant.***

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