



CHCPC

THE COLLEGE OF
HEALTH CARE PROFESSIONS

4738 N.W. Loop 410
San Antonio, Texas 78229

Catalog Vol XXIII Addenda

Effective September 14, 2020

COVID-19 Impact on Graduation Date and Program Delivery

At the time of your enrollment we have done our best to give you a projected graduation date, as stated on your enrollment agreement. Your estimated graduation date is determined based on program length and finishing the program in normal time. Your actual completion date can be impacted by various factors, including but not limited to; repeating failed classes, withdrawal, taking a leave of absence from program, changing programs, and/or delays in completing externship hours. COVID-19, and its mandated restrictions and orders are no exception and have the potential to impact and delay the estimated graduation date documented on your enrollment agreement. Delays in completing required on-campus activities and externship are a possibility should the COVID-19 pandemic be prolonged.

In addition, due to the situation in general and state and local orders associated with the COVID-19 pandemic, CHCP is unable to determine if and when delivery method operations will return to normal. As you have been informed, due to the pandemic both residential and blended delivery programs are being delivered remotely and you will be required to attend the campus for hands-on skills training and competency check-offs. There is the possibility that the entire program may be delivered remotely, with the exception of skills and competencies.

CHCP will work with all students over the duration of their program to communicate any changes as a result of the COVID-19 pandemic. Should you have any questions or concerns regarding your anticipated graduation date, please speak with your Program Director or the Director of Education.

The College of Health Care Professions
4738 NW Loop 410
San Antonio, Texas 78229

ADDENDUM A- Holiday Schedule / Hours of Operation

Supplement to School Catalog

2021 HOLIDAY AND BREAK SCHEDULE

(In most instances holidays that are observed on a scheduled class day will require a mandatory Friday make-up day as indicated below. Failure to attend the make-up day will result in an absence for the day which will be counted towards the cumulative absences for attendance.)

Holiday	Date(s) observed	Make-Up Day
Labor day	Sept 7, 2020	Friday, Sept 11, 2020
Thanksgiving Week Break	Nov 23-27, 2020	n/a
Holiday Break (Residential Programs)	Dec 24, 2020 – Jan 1, 2021	Friday, Dec 18, 2020
Holiday Break (Blended Programs)	Dec 24, 2020 – Jan 18, 2021	Friday, Dec 18, 2020
Martin Luther King’s Birthday	Jan 18, 2021	Friday, Jan 22, 2021
Memorial Day	May 31, 2021	Friday, June 4, 2021
4 th of July	July 5, 2021	Friday, July 9, 2021
Labor day	Sept 6, 2021	Friday, Sept 10, 2021
Thanksgiving Week Break	Nov 22-26, 2021	n/a
Holiday Break (Residential Programs)	Dec 24, 2021 – Dec 31, 2021	n/a
Holiday Break (Blended Programs)	Dec 24, 2021 – Jan 17, 2022	n/a
Martin Luther King’s Birthday	Jan 17, 2022	Friday, Jan 21, 2022

Business Office Hours:

8:00am to 5:00pm, Monday through Thursday, 9:00am to 4:00pm Friday. The office is not open on weekends. All business transactions should be handled during business hours.

Education, Externship, and Placement Department Hours:

8:00am to 5:00pm Monday through Thursday. The office is not open weekends. Instructors are available after 2:30pm for remedial and tutoring by appointment only.

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 Career Schools and Colleges, Austin, Texas*

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Eric Bing, CEO

ADDENDUM B - Tuition and Fee Schedule

Addendum to School Catalog

Effective date September 14, 2020

A registration fee which is calculated as part of the total program cost is due at the time of enrollment. **All tuition payments must be made before completion of a program**, unless other arrangements have been made via the enrollment agreement or finance plan. Each student will receive an enrollment agreement, which will outline the payment schedule. The College has the right to charge a student/graduate a \$25.00 late fee in the event his/her monthly payment(s) should become delinquent more than 4 business days. Students must be current on monthly payments to begin externship. Students who are not current on monthly payments by the completion of classroom training may be delayed in beginning their externship. For more details on this policy, see the catalog regarding externship attendance. Transcripts and certificates of completion are not issued to graduates until all monies due the College have been paid in full. In the event that a student does not meet the terms of the enrollment agreement or finance plan, the College will negotiate an alternative payment plan. If the student does not meet the terms of the alternative plan, the student's account will be turned over to a collection agency or sold to a bank.

The following are the costs for each program:

<u>Diagnostic Medical Sonography</u>		
<u>AAS Degree Program</u>		
(SA)	Registration Fee:	\$100.00
	Textbooks:	Included in tuition
	Tuition:	<u>\$42,400.00</u>
	Total Program Cost:	\$42,500.00
<u>Limited Medical Radiologic Technologist</u>		
<u>Certificate Program</u>		
(SA)	Registration Fee:	\$100.00
	Technology Fee:	\$300.00
	Textbooks:	Included in tuition
	Tuition:	<u>\$24,900.00</u>
	Total Program Cost:	\$25,300.00
<u>Medical Assistant</u>		
<u>Certificate Program (Blended)</u>		
(SA)	Registration Fee:	\$50.00
	Technology Fee:	\$300.00
	Textbooks:	Included in tuition
	Tuition:	<u>\$16,950.00</u>
	Total Program Cost:	\$17,300.00
<u>Medical Coding and Billing</u>		
<u>Certificate Program (Blended)</u>		
(SA)	Registration Fee:	\$50.00
	Technology Fee:	\$300.00
	Textbooks:	Included in tuition
	Tuition:	<u>\$16,900.00</u>
	Total Program Cost:	\$17,250.00

Physical Therapy Technician**Certificate Program**

(SA)

Registration Fee:	50.00
Technology Fee:	\$300.00
Textbooks:	Included in tuition
Tuition:	<u>\$16,950.00</u>
Total Program Cost	\$17,300.00

Surgical Technology**AAS Degree Program**

(SA hybrid program)

Registration Fee:	\$50.00
Textbooks/eBooks:	Included in tuition
Tuition:	<u>\$37,950.00</u>
Total Program Cost:	\$38,000.00

Other Charges


Transcript Copy:	\$5.00
Late Payment Fee:	\$25.00

Repeat Course Fees

Certificate Program (First repeated course)	\$100.00
Certificate Program (Any additional repeated course(s))	\$250.00
AAS and BS Degree Programs	Cost per Credit

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Eric Bing, CEO

The College of Health Care Professions
 4738 NW Loop 410, San Antonio, Texas 78229
 (210)298-3600 FAX (210)298-9994

ADDENDUM C- Faculty and Staff

CORPORATE	
Eric Bing	Chief Executive Officer
Laura Bledsoe	Chief Operations Officer
J.P. Schippert	Chief Financial Officer
Steve Horn	Chief Marketing Officer
Joannit Montano	Senior VP of Academics
Bill Kohlhoff	Senior VP of Accreditation and Compliance
Bobbi Rabine	VP of Admissions
Ian Avington	VP of Career Services
Sylwia Trzesniowska	Assistant VP of Financial Aid

SAN ANTONIO CAMPUS

Rene Candelaria.....	Market Campus President
Andrea Longoria.....	Director of Education
Oscar Rodriguez Jr.....	Assistant Director of Education
Robert Wolf	Market Director of Admissions
Michelle Mendez	Assistant Director of Admissions
Michael Sano	Market Director of Career Services
Kerry Harris.....	Director of Financial Aid
Olga Tanajara.....	Registrar
Mary Urdiales.....	Externship Administrator
Oscar Palacios.....	Admissions Advisor
Michelle Mendez.....	Admissions Advisor
Miguel Vasquez.....	Admissions Advisor
Marco Casas-Garza.....	Admissions Advisor
Jake Wiggins.....	Admissions Advisor
Linda Alvarez.....	Financial Aid Advisor
Lisa Herrera.....	Financial Aid Advisor
April Breakfield.....	Placement Coordinator
Lorena Carreno.....	Career Services Advisor
Helen Castillo.....	Day Receptionist
Marisela Barrientos.....	Appointment Setter

Staff and Faculty Credentials

Andrea Longoria Davis.....	Director of Education
♦ University of Texas-Pan American, Bachelor of Arts in Communication Studies	
Oscar Rodriguez.....	Assistant Director of Education
♦ New England College, Master of Business Administration	
♦ The University of Texas at San Antonio, Bachelor of Arts in Political Science	
Olga Tanajara.....	Registrar
♦ Career Point College – Accounting Certificate	

Diagnostic Medical Ultrasound Program

- Karen Watson**.....**Diagnostic Medical Sonography Program Director – Full Time**
- ◆ New England College of Business; Master of Science, Business Ethics and Compliance
 - ◆ Virginia College; Bachelor of Science, Healthcare Management Services
 - ◆ Virginia College; Associate of Applied Science, Diagnostic Medical Sonography
 - ◆ American Registry for Diagnostic Medical Sonography, ARDMS (AB)(OB/GYN)(RVS)
- Mary Alice Meneses**.....**Diagnostic Medical Sonography Instructor – Full Time**
- ◆ St. Philips College, AS in Radiology
 - ◆ American Registry for Diagnostic Medical Sonography, ARDMS (AB)(OB/GYN), ARRT
- Debbie Farmer**.....**Diagnostic Medical Sonography Instructor – Full Time**
- ◆ American Registry for Diagnostic Medical Sonography, ARDMS (AB), RVS, ARRT
- Rosa Gonzalez**.....**Diagnostic Medical Sonography Instructor – Full Time**
- ◆ The College of Health Care Professions, AAS in Diagnostic Medical Sonography
 - ◆ American Registry for Diagnostic Medical Sonography, ARDMS (AB)
- Junella Hebert**.....**Diagnostic Medical Sonography Clinical Coordinator – Full Time**
- ◆ St. Mary’s University, Bachelor’s Degree in Biology
 - ◆ Baptist School of Health Professions, Certificate in Diagnostic Medical Ultrasound
 - ◆ American Registry for Diagnostic Medical Sonography, ARDMS (AB)(OB/GYN)

Limited Medical Radiologic Technologist Certificate Program

- Kristin Barron**.....**LMRT Program Director – Full Time**
- ◆ Grand Canyon University, Bachelors in Health Services; Professional Development and Advance Patient Care
 - ◆ Brookhaven College, Associates in Applied Sciences; Radiologic Sciences
 - ◆ Baptist School of Health Professions, Certificate in Diagnostic Medical Sonography
 - ◆ American Registry for Radiologic Technologists, ARRT; TX Dept. of State Health Services, CMRT
 - ◆ American Registry for Diagnostic Medical Sonography, ARDMS (AB)
- Gerald De La Fuente**.....**Director of LMRT Clinical Education – Full Time**
- ◆ Baptist School of Health Professions, Certificate in Radiologic Technology
 - ◆ St. Phillips College, Certificate in Diagnostic Medical Ultrasound
 - ◆ American Registry for Radiologic Technologists, ARRT; TX Dept. of State Health Services, CMRT
- Rita Machts**.....**LMRT Instructor – Full Time**
- ◆ Southwest Texas State University – BS, Healthcare Administration
 - ◆ St. Phillips College, Associate of Applied Science, Radiologic Technology
 - ◆ American Registry for Radiologic Technologists, ARRT; TX Dept. of State Health Services, CMRT
- Angela Sancho**.....**LMRT Instructor – Part Time**
- ◆ Webster University, Master of Arts; Human Resource Development and Leadership
 - ◆ Southern Arkansas University, Bachelors of Business Administration; Management
 - ◆ Community College of the Airforce, Associates in Applied Science; Radiologic Technology
 - ◆ Community College of the Airforce, Associates in Applied Science; Nuclear Medicine
 - ◆ Community College of the Airforce, Associates in Applied Science; Medical Technologist
 - ◆ American Registry for Radiologic Technologists, ARRT; TX Dept. of State Health Services, CMRT
- Jerri Wolff**.....**LMRT Instructor – Part Time**
- ◆ University of Incarnate Word, Bachelor of Science in Nuclear Medicine,
 - ◆ Tarrant County College, Associate of Applied Science, Radiology
 - ◆ American Registry for Radiologic Technologists, ARRT; TX Dept. of State Health Services, CMRT
- Jerry Narvaez**.....**LMRT Instructor – Part Time**
- ◆ Texas State University, Bachelor of Science in Allied Health
 - ◆ St. Phillips College, Associate of Applied Science, Radiologic Technology
 - ◆ American Registry for Radiologic Technologists, ARRT
- Manuel Salazar**.....**LMRT Instructor – Full Time**
- ◆ Adventist University of Health Sciences, Bachelor of Radiologic Science

- ◆ St. Phillips College, Associate of Applied Science, Radiologic Technology
- ◆ American Registry for Radiologic Technologists, ARRT; TX Dept. of State Health Services, CMRT

Ann Elizabeth Cesnaitis.....**LMRT Instructor – Part Time**

- ◆ Midwestern State University, Master of Science in Radiologic Sciences
- ◆ Midwestern State University, Bachelor of Science in Radiologic Sciences
- ◆ University of Texas (Texas Southmost College), Associates of Applied Science
- ◆ American Registry for Radiologic Technologists, ARRT; TX Dept. of State Health Services, CMRT

Jeffrey Payne.....**Mod 1 Instructor – Full Time**

- ◆ Barton Community College, Associate in General Studies
- ◆ American Medical Technologist, Registered Medical Assistant

Medical Assistant Program

Candice LeSane.....**Medical Assistant Program Director – Full Time**

- ◆ University of Phoenix, Master of Science in Healthcare Administration/Education
- ◆ University of Phoenix, Bachelor of Science in Healthcare Administration/Management
- ◆ University of Phoenix, Associate of Science in General Studies/Healthcare Admin
- ◆ National Registry of Emergency Medical Technicians,

LaRonn Stevens.....**Medical Assistant Instructor – Full Time**

- ◆ Emergency Medical Technician, NREMT
- ◆ National Association for Health Professionals, Nationally Registered Certified Medical Assistant

Jaime Navarro.....**Medical Assistant Instructor – Full Time**

- ◆ Kaplan University, Bachelor of Science, Healthcare Administration
- ◆ Kaplan University, Associate of Science in Health Science
- ◆ National Association for Health Professionals, Nationally Registered Certified Medical Assistant

Michael Holley.....**Medical Assistant Instructor – Full Time**

- ◆ San Antonio College, Associate of Arts-Teaching
- ◆ National Association for Health Professionals, Nationally Registered Certified Medical Assistant

Erica Esquibel.....**Medical Assistant Instructor – Part Time**

- ◆ Kaplan College, Medical Assistant Diploma

Tiffany Hooper.....**Medical Assistant Instructor – Full Time**

- ◆ Baptist School of Health Professions, Surgical Technology Certificate
- ◆ Licensed Massage Therapist, Texas Department of Licensing and Regulation
- ◆ Certified Surgical Technologist, NBSTSA

Medical Coding and Billing Program

Jeremy Foster.....**Medical Coding & Billing Program Director – Full Time**

- ◆ North Eastern State University, Bachelor of Science Health Care Administration
- ◆ National Association for Health Professionals, Nationally Registered Certified Coding Specialist

Yonne Rene Fairconeture.....**Medical Coding & Billing Instructor – Part Time**

- ◆ University of the Incarnate Word, Bachelor's Degree in Human Resources
- ◆ San Antonio College, Associate of Arts
- ◆ Career Quest College, Medical Information Management Certificate
- ◆ Nationally Registered Certified Coding Specialist

Physical Therapy Technician Program

Stephanie Hinspeter.....**PTT Program Director – Full Time**

- ◆ ECPI University, Medical Careers Institute, Associate of Applied Science, Physical Therapy Assistant

- ◆ Texas Board of Physical Therapy Examiners, Physical Therapy Assistant

Gabriel Soto.....**PTT Instructor – Part Time**

- ◆ National Institute of Technology, Medical Assistant Certification in Rehabilitation
- ◆ American Education Certification Association, Rehabilitation Therapy Technician

Lauren Blacklock.....**PTT Instructor – Part Time**

- ◆ Texas State University, Bachelor of Science in Exercise and Sports Science
- ◆ Golden West College, Associate of Arts in Liberal Arts
- ◆ American Education Certification Association, Rehabilitation Therapy Technician

David Velasquez.....**PTT Instructor – Full Time**

- ◆ The College of Health Care Professions, Physical Therapy Technician Certificate
- ◆ The College of Health Care Professions, Limited Medical Radiologic Technologist Certificate
- ◆ American Education Certification Association, Rehabilitation Therapy Technician

Carmen Rovira.....**PTT Instructor – Part Time**

- ◆ Columbia University Center, Master of Business Administration, Health Service Organizations
- ◆ The University of Puerto Rico, Medical Science Campus- School of Allied Health Professions, Bachelor of Science in Health Service Administration
- ◆ The University of Puerto Rico, Medical Science Campus- School of Allied Health Professions, Associate of Applied Science in Physical Therapy
- ◆ Puerto Rico Examination Board of Healthcare Professions, Physical Therapy Assistant

Surgical Technology Program

Jay Cue.....**ST Program Director – Full Time**

- ◆ Baylor University, Bachelor of Arts in Sociology
- ◆ Baptist School of Health Professions, Surgical Technology Certificate
- ◆ Certified Surgical Technologist, NBSTSA

William Moran.....**Instructor, Clinical Coordinator – Full Time**

- ◆ San Antonio College, Associates of Applied Science
- ◆ San Antonio College, Associates of Arts
- ◆ US Navy, Surgical Technology
- ◆ Certified Surgical Technologist, NBSTSA

Robert Sechler.....**Instructor – Full Time**

- ◆ US Air Force, Surgical Service Apprentice
- ◆ Certified Surgical Technologist, NBSTSA

Lydia Banuelos.....**Instructor– Full Time**

- ◆ St. Phillips College, Surgical Technology Certificate
- ◆ San Antonio College, Associates of Applied Science
- ◆ Certified Surgical Technologist, NBSTSA

Yvonne Melton.....**Instructor– Full Time**

- ◆ Baptist School of Health Professions, Associate of Applied Science-Surgical Technology
- ◆ Certified Surgical Technologist, NBSTSA

Christopher Hooper.....**Instructor– Full Time**

- ◆ Barstow Community College, Associate of Applied Science in Allied Health
- ◆ Academy of Health Sciences-US Army, Surgical Technology Diploma
- ◆ Certified Surgical Technologist, NBSTSA

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Handwritten signature of Eric Bing in black ink.

Eric Bing, CEO

Revised September 2020

THE COLLEGE OF HEALTH CARE PROFESSIONS

ADDENDUM D – Programmatic Start Schedule

Supplement to School Catalog ,

SAN ANTONIO CAMPUS

Residential Day Schedule

LIMITED MEDICAL RADIOLOGIC TECHNOLOGIST CERTIFICATE

MODULE START DATE	MODULE END DATE	ESTIMATED GRADUATION DATE (For Corresponding Module Start Date)
		Limited Medical Radiologic Technologist
09/21/20	10/23/20	10/29/21
10/26/20	12/04/20	12/10/21
12/07/20*	01/15/21	
01/19/21*	02/19/21	
02/22/21*	03/26/21	
03/29/21*	04/30/21	
05/03/21*	06/04/21	
06/07/21*	07/09/21	
07/12/21*	08/13/21	

*no new starts

Blended Program Schedule

MEDICAL CODING AND BILLING (MCB),
MEDICAL ASSISTANT (MA), and LIMITED MEDICAL RADIOLOGIC TECHNOLOGIST WITH MEDICAL
ASSISTING SKILLS (LMRT-MAS)

MODULE START DATE	MODULE END DATE	ESTIMATED GRADUATION DATE (For Corresponding Module Start Date)		
		DA, MA	MCB	LMRT- MAS
08/31/20	09/25/20	06/04/21	06/18/21	
09/28/20	10/23/20	07/02/21	07/09/21	
10/26/20	11/20/20	07/30/21	08/13/21	02/11/22
11/30/20	12/23/20	08/27/21	09/10/21	03/11/22
12/07/20*	01/15/21	08/27/21	09/10/21	03/11/22
01/19/21	02/12/21	09/24/21	10/08/21	04/08/22
02/15/21	03/12/21	10/22/21	11/05/21	05/06/22
03/15/21	04/09/21	11/19/21	12/10/21	06/03/22
04/12/21	05/07/21	12/24/21	01/14/22	07/01/22
05/10/21	06/04/21	02/11/22	02/25/22	08/05/22
06/07/21	07/02/21	03/11/22	03/25/22	09/02/22
07/06/21	07/30/21	04/08/22	04/22/22	09/30/22
08/02/21	08/27/21	05/06/22	05/20/22	10/28/22
08/30/21	09/24/21	06/03/22	06/17/22	11/23/22
09/27/21	10/22/21	07/01/22	07/15/22	12/23/22
10/25/21	11/19/21	08/05/22	08/19/22	02/10/23
11/29/21	12/24/21	09/02/22	09/16/22	03/10/23
01/18/22	02/11/22	09/30/22	10/14/22	04/07/23

*New start only

Hybrid Program
SURGICAL TECHNOLOGY AAS DEGREE PROGRAM

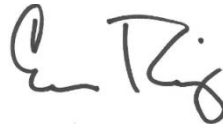
SEMESTER START	SEMESTER END DATE	ESTIMATED GRADUATION DATE (For Corresponding Start Date)
08/31/20	10/23/20	05/06/22
10/26/20	01/08/21	07/08/22
01/19/21	03/12/21	09/02/22
03/15/21	05/07/21	10/28/22
05/10/21	07/09/21	01/06/23
07/06/21	08/27/21	03/10/23
08/30/21	10/22/21	05/05/23
10/25/21	01/07/22	07/07/23
01/18/22	03/11/22	09/01/23

Hybrid Program
DIAGNOSTIC MEDICAL SONOGRAPHY - AAS DEGREE PROGRAM

SEMESTER START DATE	SEMESTER END DATE	ESTIMATED GRADUATION DATE (For Corresponding Semester Start Date)
07/06/20	10/23/20	07/08/22
10/26/20	03/12/21	10/28/22
03/15/21	07/02/21	03/10/23
07/06/21	10/22/21	07/01/23
11/01/21	03/11/22	10/27/23
03/14/22	07/08/22	03/08/24

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