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THE COLLEGE OF  
HEALTH CARE PROFESSIONS

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**McAllen Campus  
1917 Nolana Ave, Suite 100  
McAllen, Texas 78504**

**Addenda to:  
Catalog Volume XXIII**

## COVID-19 Impact on Graduation Date and Program Delivery

At the time of your enrollment we have done our best to give you a projected graduation date, as stated on your enrollment agreement. Your estimated graduation date is determined based on program length and finishing the program in normal time. Your actual completion date can be impacted by various factors, including but not limited to; repeating failed classes, withdrawal, taking a leave of absence from program, changing programs, and/or delays in completing externship hours. COVID-19, and its mandated restrictions and orders are no exception and have the potential to impact and delay the estimated graduation date documented on your enrollment agreement. Delays in completing required on-campus activities and externship are a possibility should the COVID-19 pandemic be prolonged.

In addition, due to the situation in general and state and local orders associated with the COVID-19 pandemic, CHCP is unable to determine if and when delivery method operations will return to normal. As you have been informed, due to the pandemic both residential and blended delivery programs are being delivered remotely and you will be required to attend the campus for hands-on skills training and competency check-offs. There is the possibility that the entire program may be delivered remotely, with the exception of skills and competencies.

CHCP will work with all students over the duration of their program to communicate any changes as a result of the COVID-19 pandemic. Should you have any questions or concerns regarding your anticipated graduation date, please speak with your Program Director or the Director of Education.

# The College of Health Care Professions

## ADDENDUM A- Holiday Schedule / Hours of Operation

Supplement to School Catalog

### 2021 HOLIDAY AND BREAK SCHEDULE

(In most instances holidays that are observed on a scheduled class day will require a mandatory Friday make-up day as indicated below. Failure to attend the make-up day will result in an absence for the day which will be counted towards the cumulative absences for attendance.)

Holiday	Date(s) observed	Make-Up Day
Labor day	Sept 7, 2020	Friday, Sept 11, 2020
Thanksgiving Week Break	Nov 23-27, 2020	n/a
Holiday Break (Residential Programs)	Dec 24, 2020 – Jan 1, 2021	Friday, Dec 18, 2020
Holiday Break (Blended Programs)	Dec 24, 2020 – Jan 18, 2021	Friday, Dec 18, 2020
Martin Luther King's Birthday	Jan 18, 2021	Friday, Jan 22, 2021
Memorial Day	May 31, 2021	Friday, June 4, 2021
4 <sup>th</sup> of July	July 5, 2021	Friday, July 9, 2021
Labor day	Sept 6, 2021	Friday, Sept 10, 2021
Thanksgiving Week Break	Nov 22-26, 2021	n/a
Holiday Break (Residential Programs)	Dec 24, 2021 – Dec 31, 2021	n/a
Holiday Break (Blended Programs)	Dec 24, 2021 – Jan 17, 2022	n/a
Martin Luther King's Birthday	Jan 17, 2022	Friday, Jan 21, 2022

#### **Business Office Hours:**

8:00am to 7:00pm, Monday through Thursday, 8:00am to 4:00pm, Friday. The office is not open on weekends. All business transactions should be handled during business hours.

#### **Education Department Hours:**

8:00am to 7:00pm Monday through Thursday, 8:00am to 4:00pm, Friday. The office is not open weekends. Instructors are available after 2:30pm for remedial and tutoring by appointment only.

#### **Placement Department Hours:**

8:00am to 5:00pm, Monday through Thursday, 8:00am to 4:00pm, Friday. The office is not open on weekends. All business transactions should be handled during business hours.

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“The information contained in this supplement is true and correct to the best of my knowledge.”



Eric Bing, CEO

Revised September 2020

## ADDENDUM B - Tuition and Fee Schedule

Addendum to School Catalog

Effective October 15, 2020

A registration fee which is calculated as part of the total program cost is due at the time of enrollment. **All tuition payments must be made before completion of a program**, unless other arrangements have been made via the enrollment agreement or finance plan. Each student will receive an enrollment agreement, which will outline the payment schedule. The College has the right to charge a student/graduate a \$25.00 late fee in the event his/her monthly payment(s) should become delinquent more than 4 business days. Students must be current on monthly payments to begin externship. Students who are not current on monthly payments by the completion of classroom training may be delayed in beginning their externship. For more details on this policy, see the catalog regarding externship attendance. Transcripts and certificates of completion are not issued to graduates until all monies due the College have been paid in full. In the event that a student does not meet the terms of the enrollment agreement or finance plan, the College will negotiate an alternative payment plan. If the student does not meet the terms of the alternative plan, the student's account will be turned over to a collection agency or sold to a bank.

The following are the costs for each program:

		Tuition and Fees for Programs starting after 01/01/2021	
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<b><u>Dental Assistant Certificate Program (MCA)</u></b>	Registration Fee:	\$50.00	\$50.00
	Technology Fee:	n/a	\$300.00
	Textbooks:	Included in tuition	Included in tuition
	Tuition:	<u>\$16,950.00</u>	<u>\$16,950.00</u>
	<b>Total Program Cost:</b>	<b>\$17,000.00</b>	<b>\$17,300.00</b>
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<b><u>Diagnostic Medical Sonography Associate of Applied Science Degree Program (MCA)</u></b>	Registration Fee:	\$100.00	\$100.00
	Textbooks:	Included in tuition	Included in tuition
	Tuition:	<u>\$40,400.00</u>	<u>\$40,400.00</u>
	<b>Total Program Cost:</b>	<b>\$40,500.00</b>	<b>\$40,500.00</b>
<hr/>			
<b><u>Limited Medical Radiologic Technologist With Medical Assisting Skills Certificate Program (MCA)</u></b>	Registration Fee:	\$100.00	\$100.00
	Technology Fee:	\$300	\$300.00
	Textbooks:	Included in tuition	Included in tuition
	Tuition:	<u>\$24,900.00</u>	<u>\$24,900.00</u>
	<b>Total Program Cost:</b>	<b>\$25,300.00</b>	<b>\$25,300.00</b>
<hr/>			
<b><u>Medical Assistant Certificate Program (MCA)</u></b>	Registration Fee:	\$50.00	\$50.00
	Technology Fee:	n/a	\$300.00
	Textbooks:	Included in tuition	Included in tuition
	Tuition:	<u>\$16,950.00</u>	<u>\$16,950.00</u>
	<b>Total Program Cost:</b>	<b>\$17,000.00</b>	<b>\$17,300.00</b>
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<b><u>Medical Coding and Billing Certificate Program (MCA)</u></b>	Registration Fee:	\$50.00	\$50.00
	Technology Fee:	n/a	\$300.00
	Textbooks:	Included in tuition	Included in tuition
	Tuition:	<u>\$16,950.00</u>	<u>\$16,950.00</u>
	<b>Total Program Cost:</b>	<b>\$17,000.00</b>	<b>\$17,300.00</b>
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<b><u>Medical Office Specialist Certificate Program (MCA)</u></b>	Registration Fee:	\$50.00	\$50.00
	Technology Fee:	n/a	\$300.00
	Textbooks:	Included in tuition	Included in tuition
	Tuition:	<u>\$16,250.00</u>	<u>\$16,250.00</u>
	<b>Total Program Cost:</b>	<b>\$16,300.00</b>	<b>\$16,600.00</b>

<b><u>Physical Therapy Technician</u></b>			
<b><u>Certificate Program</u></b>			
(MCA)	Registration Fee:	\$50.00	\$50.00
	Technology Fee:	n/a	\$300.00
	Textbooks:	Included in tuition	Included in tuition
	Tuition:	<u>\$16,950.00</u>	<u>\$16,950.00</u>
	<b>Total Program Cost</b>	<b>\$17,000.00</b>	<b>\$17,300.00</b>
<b><u>Other Charges</u></b>			
	Transcript Copy:	\$5.00	
	Late Payment Fee:	\$25.00	
<b><u>Re-entry Fee</u></b>		\$100.00	
<b><u>Repeat Course Fees</u></b>			
	Certificate Program (First repeated course)	\$100.00	
	Certificate Program (Any additional repeated course(s))	\$250.00	
	AAS and BS Degree Programs	Cost per Credit	

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Eric Bing, CEO

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## **ADDENDUM C – Faculty and Staff**

*Addendum to School Catalog*

### **CORPORATE STAFF**

Eric Bing	Chief Executive Officer
Laura Bledsoe	Chief Operations Officer
J.P. Schippert	Chief Financial Officer
Steve Horn	Chief Marketing Officer
Joannit Montano	Senior VP of Academics
Bill Kohlhoff	Senior VP of Accreditation and Compliance
Bobbi Rabine	VP of Admissions
Ian Avington	VP of Career Services
Sylwia Trzesniowska	Assistant VP of Financial Aid

### **ADMINISTRATIVE STAFF**

Name	Position
Joe Cortez	Campus President
Aleda Reyes	Director of Career Services
Andrea Hernandez	Director of Education
Joaquin Paez	Senior Director of Admissions
Nydia Hernandez	Director of Financial Aid
Jillienne Bridges	Registrar
Irma Garcia	Assistant Registrar
Assalia Belmares	Career Services Advisor
Lileni Hernandez	Career Services Advisor
Sofia Martinez	Senior Career Services Advisor
Gloria Delgado	Financial Aid Advisor
Yaimee Gomez	Financial Aid Advisor
Niria Duran	Master Admissions Advisor II
Jessica Eckbledt	Master Admissions Advisor II
Monica E. Casas	Senior Admissions Advisor
Viridiana Trevino	Admissions Advisor
Samuel Rico III	Admissions Advisor
Jesse Gutierrez	Admissions Advisor
Lorena Garza	Receptionist

## FACULTY

<u>Name</u>	<u>Position</u>	<u>Full-Time/ Part-Time</u>	<u>Degrees, Registries, Certifications, and Licenses</u>
<b>Ashley Cruz</b>	Medical Assistant Instructor	Full-Time	Medical Assistant from Brightwood College Registered Medical Assistant (AMT ID#2582386) from the American Medical Technologist
<b>Annie Sandoval</b>	Medical Assistant Program Director	Full-Time	Associates of Arts from South Texas College Registered Medical Assistant (AMT ID#108625) from the American Medical Technologist
<b>Brenda Franklin</b>	Module 1 Instructor	Full-Time	Bachelor of Science in Biology from the University of Texas Rio Grande Valley Bachelor of Science in Clinical Laboratory Science from the University of Texas Rio Grande Valley Texas Educator Certificate from the State Board for Educator Certification
<b>Carrie Martinez</b>	Massage Therapy Instructor	Full-Time	Professional Massage Therapy from South Texas Vo-Tech Medical Coding and Billing-Health Information Technology from The College of Health Care Professions Licensed Massage Therapist from the Texas Department of Licensing and Regulation (License #MT115287) Licensed Massage Therapy Instructor from the Texas Department of Licensing and Regulation (License #M13424)
<b>Chanda Kirkland</b>	Massage Therapy Program Director	Full-Time	Associates of Applied Science – Medical Massage Therapy from High-Tech University Licensed Massage Therapist (MT110398) from the Texas Department of State Health Services Massage Therapy Instructor (MI2293) from the Texas Department of Licensing & Regulation
<b>Diana De La Luz</b>	Dental Assistant Program Director	Full-Time	Associate of Applied Science in Medical Practice Management from Brightwood College Texas Registered Dental Assistant from the Texas State Board of Dental Examiners (#12225)
<b>Elena Cazares</b>	Medical Coding And Billing PLUS Medical Office Specialist Instructor	Full-Time	Medical Office Specialist Certificate of Completion from South Texas Vo-Tech Certified Billing & Coding Specialist from the National Healthcare Association (Certificate #P7K4S0N3)
<b>Enrique Herrera</b>	Diagnostic Medical Sonography Instructor and Clinical Coordinator	Full-Time	Evaluated from Universidad Nacional Autonoma De Mexico as a M.D. Degree in General Medicine from a Regionally Accredited University in the U.S. Registered Sonography RDMS (AB OB/GYN) (ARDMS#162250) from the American Registry for Diagnostic Medical Sonography

<b><u>Cont. Name</u></b>	<b><u>Position</u></b>	<b><u>Full-Time/ Part-Time</u></b>	<b><u>Degrees, Registries, Certifications, and Licenses</u></b>
<b>Fernando Guerra</b>	Limited Medical Radiologic Technologist With Medical Assisting Skills Instructor	<b>Full-Time</b>	<b>Medical Radiologic Technologist – Limited Certificate (#LMR00202177) from the Texas Medical Board Certificate LMRT/Phlebotomy from Valley Grande Institute for Academic Studies</b>
<b>Gisela Pina-Valdez</b>	Medical Assistant Instructor	<b>Full-Time</b>	<b>Diploma of Nurse Assistant/Hospital Unit Clerk from South Texas Vocational Technical Institute Nationally Registered Certified Medical Assistant (NRCMA) from the National Association for Health Professionals (Certification #139352)</b>
<b>Gregory Hobbs</b>	Diagnostic Medical Sonography Program Director	<b>Full-Time</b>	<b>Bachelor of Applied Technology Medical and Health Services Management from South Texas College Associate of Applied Science in Diagnostic Medical Sonography from Delmar College. Associate of Nursing, Licensed Vocational Nurse from Kaplan College Registered Sonography RDMS(AB, OB/GYN, BR, RVT) (ARDMS#201938) from the American Registry of Diagnostic Medical Sonography</b>
<b>Guadalupe Duque</b>	Limited Medical Radiologic Technologist with Medical Assisting Skills Program Director	<b>Full-Time</b>	<b>Radiologic Technologist (#473775) from the American Registry of Radiologic Technologists Medical Radiologic Technologist - (General Certificate #GMR00098761) from the Texas Medical Board Associate of Applied Science Radiologic Technology from South Texas College</b>
<b>Henry Falcon</b>	Physical Therapy Technician Instructor	<b>Part-Time</b>	<b>Physical Therapist Assistant (License#2022440) from the Executive Council of Physical Therapy and Occupational Therapy Examiners/Texas State Board of Physical Therapy Examiners</b>
<b>Isaac Campos</b>	Physical Therapy Technician Program Director	<b>Full-Time</b>	<b>Certified Rehabilitation Therapy Technician (#12102-896) from the National Certification Career Association</b>
<b>Cont. Next Page</b>			



<b><u>Cont. Name</u></b>	<b><u>Position</u></b>	<b><u>Full-Time/ Part-Time</u></b>	<b><u>Degrees, Registries, Certifications, and Licenses</u></b>
<b>Jason Hernandez</b>	Limited Medical Radiologic Technologist With Medical Assisting Skills Instructor	<b>Full-Time</b>	<b>Radiologic Technologist (#473744) from the American Registry of Radiologic Technologists Medical Radiologic Technologist - (General Certificate #GMR00101460) from the Texas Medical Board Associate of Applied Science Radiologic Technology from South Texas College</b>
<b>Jennie Rios</b>	Medical Assistant Instructor	<b>Full-Time</b>	<b>Medical Assistant from San Antonio College of Medical and Dental Assistants Registered Medical Assistant (AMT ID#222542) from the American Medical Technologist</b>
<b>Lileni Hernandez</b>	Medical Assistant Instructor	<b>Full-Time</b>	<b>Medical Assistant from Brightwood College Certified Clinical Medical Assistant (Cert#R2R2K3W2) from the National Health career Association</b>
<b>Linda Gaston</b>	Massage Therapy Instructor	<b>Full-Time</b>	<b>Bachelor of Science in Speech &amp; Hearing Therapy from East Texas State University Licensed Massage Therapist (MT117952) from the Texas Department of State Health Services Massage Therapy Instructor (MI3252) from the Texas Department of Licensing &amp; Regulation Professional Massage Therapy from South Texas Vo-Tech</b>
<b>Liza Wright</b>	Dental Assistant Instructor	<b>Full-Time</b>	<b>Dental Assistant Diploma from San Antonio College of Medical and Dental Assistant Texas Registered Dental Assistant from the Texas State Board of Dental Examiners (#19978)</b>
<b>Melissa De Leon</b>	Medical Coding And Billing PLUS Medical Office Specialist Program Director	<b>Full-Time</b>	<b>Some college with 10+ years of experience.</b>
<b>Norma Coronado</b>	Medical Assistant Instructor	<b>Full-Time</b>	<b>Certified Clerical/Clinical Medical Assistant from San Antonio College of Medical and Dental Assistants</b>
<b>Norma Tabares</b>	Blended Student Services Coordinator	<b>Full-Time</b>	<b>Computerized Bookkeeping Specialist from Southern Careers Institute</b>

<u>Cont. Name</u>	<u>Position</u>	<u>Full-Time/ Part-Time</u>	<u>Degrees, Registries, Certifications, and Licenses</u>
<b>Ofelia Salinas</b>	Externship Coordinator	Full-Time	<b>Medical Assistant Clinical/Clerical from San Antonio College of Medical and Dental Assistants</b> <b>Certified Medical Coder from Practice Management Institute (C28822)</b> <b>Registered Medical Assistant from the American Medical Technologist (ID#82273)</b>
<b>Soledad Angel</b>	Dental Assistant Instructor	Full-Time	<b>Associate of Applied Science in Medical Practice Management from Brightwood College</b> <b>Dental Assistant Certificate from Brightwood College</b> <b>Texas Registered Dental Assistant from the Texas State Board of Dental Examiners (#42323)</b>
<b>Vivian Saenz</b>	Diagnostic Medical Sonography Instructor	Full-Time	<b>Bachelor of Science in Radiologic Sciences from Midwestern State University</b> <b>Registered Sonography RDMS (AB OB/GYN) (ARDMS#107535) from the American Registry of Diagnostic Medical Sonography</b> <b>Radiologic Technologist (ID#258382) from the American Registry of Radiologic Technologist</b> <b>Certified Medical Radiologic Technologist (#GMR00012921) from the Texas Medical Board</b>

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Eric Bing, CEO

*Revised September 14, 2020*

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**ADDENDUM D – Programmatic Start Schedule**

*Supplement to School Catalog*

**MCALLEN CAMPUS**

**Blended Program Schedule**

DENTAL ASSISTANT (DA), MEDICAL ASSISTANT (MA), MEDICAL OFFICE SPECIALIST (MOS),  
PHYSICAL THERAPY TECHNICIAN (PTT), MEDICAL CODING AND BILLING (MCB)  
LIMITED MEDICAL RADIOLOGIC TECHNOLOGIST with MEDICAL ASSISTING SKILLS (LMRTMAS)

MODULE START DATE	MODULE END DATE	ESTIMATED GRADUATION DATE (For Corresponding Module Start Date)		
		DA, MA, PTT, MOS	MCB	LMRTMAS
08/31/20	09/25/20	06/04/21	06/18/21	11/19/21
09/28/20	10/23/20	07/02/21	07/09/21	12/24/21
10/26/20	11/20/20	07/30/21	08/13/21	02/11/22
11/30/20	12/23/20	08/27/21	09/10/21	03/11/22
01/19/21	02/12/21	09/24/21	10/08/21	04/08/22
02/15/21	03/12/21	10/22/21	11/05/21	05/06/22
03/15/21	04/09/21	11/19/21	12/10/21	06/03/22
04/12/21	05/07/21	12/24/21	01/14/22	07/01/22
05/10/21	06/04/21	02/11/22	02/25/22	08/05/22
06/07/21	07/02/21	03/11/22	03/25/22	09/02/22
07/06/21	07/30/21	04/08/22	04/22/22	09/30/22
08/02/21	08/27/21	05/06/22	05/20/22	10/28/22
08/30/21	09/24/21	06/03/22	06/17/22	11/23/22
09/27/21	10/22/21	07/01/22	07/15/22	12/23/22
10/25/21	11/19/21	08/05/22	08/19/22	02/10/23
11/29/21	12/24/21	09/02/22	09/16/22	03/10/23
01/18/22	02/11/22	09/30/22	10/14/22	04/07/23

**Hybrid Program**

DIAGNOSTIC MEDICAL SONOGRAPHY - AAS DEGREE PROGRAM

SEMESTER START DATE	SEMESTER END DATE	ESTIMATED GRADUATION DATE (For Corresponding Semester Start Date)
07/06/20	10/23/20	07/08/22
10/26/20	03/12/21	10/28/22
03/15/21	07/02/21	03/10/23
07/06/21	10/22/21	07/01/23
11/01/21	03/11/22	10/27/23
03/14/22	07/08/22	03/08/24

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“The information contained in this supplement is true and correct to the best of my knowledge.”

A handwritten signature in black ink, appearing to read "Eric Bing". The signature is written in a cursive style with a large initial "E" and "B".

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Eric Bing, CEO

***Revised September 14, 2020***