



THE COLLEGE OF
HEALTH CARE PROFESSIONS

**Fort Worth Campus
4248 North Freeway
Fort Worth, Texas 76137**

Catalog XXVI Addenda

Effective August 11, 2022

COVID-19 Impact on Graduation Date and Program Delivery

At the time of your enrollment we have done our best to give you a projected graduation date, as stated on your enrollment agreement. Your estimated graduation date is determined based on program length and finishing the program in normal time. Your actual completion date can be impacted by various factors, including but not limited to; repeating failed classes, withdrawal, taking a leave of absence from program, changing programs, and/or delays in completing externship hours. COVID-19, and its mandated restrictions and orders are no exception and have the potential to impact and delay the estimated graduation date documented on your enrollment agreement. Delays in completing required on-campus activities and externship are a possibility should the COVID-19 pandemic be prolonged.

In addition, due to the situation in general and state and local orders associated with the COVID-19 pandemic, CHCP is unable to determine if and when delivery method operations will return to normal. As you have been informed, due to the pandemic both residential and blended delivery programs are being delivered remotely and you will be required to attend the campus for hands-on skills training and competency check-offs. There is the possibility that the entire program may be delivered remotely, with the exception of skills and competencies.

CHCP will work with all students over the duration of their program to communicate any changes as a result of the COVID-19 pandemic. Should you have any questions or concerns regarding your anticipated graduation date, please speak with your Program Director or the Director of Education.

ADDENDUM A- Holiday Schedule / Hours of Operation

Supplement to School Catalog

2022 HOLIDAY AND BREAK SCHEDULE

(In most instances holidays that are observed on a scheduled class day will require a mandatory Friday make-up day as indicated below. Failure to attend the scheduled make-up day will result in an absence for the day and will be counted towards the cumulative absences for attendance.)

Holiday	Date(s) observed	Make-Up Day
Holiday Break (Residential / Hybrid Programs)	Dec 24, 2021 – Dec 31, 2021	n/a
Holiday Break (Blended Programs)	Dec 24, 2021 – Jan 17, 2022	n/a
Martin Luther King’s Birthday	Monday, Jan 17, 2022	Friday, Jan 21, 2022
Memorial Day	Monday, May 30, 2022	Friday, June 3, 2022
Summer Break	July 4 – July 8, 2022	n/a
Labor Day	Monday, Sept 5, 2022	Friday, Sept 9, 2022
Thanksgiving Holiday	Nov 24-25, 2022	Friday, Nov 18, 2022
Holiday Break (Residential Programs)	Dec 23, 2022 – Jan 2, 2023	Friday, Jan 6, 2023
Holiday Break (Blended Programs)	Dec 26, 2022 – Jan 16, 2023	n/a
Martin Luther King’s Birthday	Jan 16, 2023	Friday, Jan 20, 2024

Business Office Hours:

8:00am to 5:00pm, Monday through Thursday, 8:00am to 4:00pm, Friday. The office is not open on weekends. All business transactions should be handled during business hours.

Education, Externship, and Placement Department Hours:

8:00am to 5:00pm Monday through Thursday. The office is not open weekends. Instructors are available after 2:30pm for remedial and tutoring by appointment only.

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“The information contained in this supplement is true and correct to the best of my knowledge.”



Eric Bing, CEO

Revised December 2021

ADDENDUM – B Tuition and Fee Schedule

Addendum to School Catalog

Effective date March 2, 2022

A registration fee which is calculated as part of the total program cost is due at the time of enrollment. **All tuition payments must be made before completion of a program**, unless other arrangements have been made via the enrollment agreement or finance plan. Each student will receive an enrollment agreement, which will outline the payment schedule. The College has the right to charge a student/graduate a \$25.00 late fee in the event his/her monthly payment(s) should become delinquent more than 4 business days. Students must be current on monthly payments to begin externship. Students who are not current on monthly payments by the completion of classroom training may be delayed in beginning their externship. For more details on this policy, see the catalog regarding externship attendance. Transcripts and certificates of completion are not issued to graduates until all monies due the College have been paid in full. In the event that a student does not meet the terms of the enrollment agreement or finance plan, the College will negotiate an alternative payment plan. If the student does not meet the terms of the alternative plan, the student's account will be turned over to a collection agency or sold to a bank.


The following are the costs for each program:

<u>Dental Assistant Certificate Program</u>	<u>Day Program</u>	<u>Evening Program</u>
Registration Fee:	\$50.00	\$50.00
Technology Fee:	\$300.00	\$300.00
Textbooks:	Included in tuition	Included in tuition
Tuition:	<u>\$16,950.00</u>	<u>\$14,950.00</u>
Total Program Cost:	\$17,300.00	\$15,300.00
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<u>Cardiovascular Sonography AAS Degree Program</u>		
Registration Fee:	\$100.00	
Technology Fee:	\$300.00	
Textbooks:	Included in tuition	
Tuition:	<u>\$42,400.00</u>	
Total Program Cost:	\$42,800.00	
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<u>Diagnostic Medical Sonography AAS Degree Program</u>		
Registration Fee:	\$100.00	
Technology Fee:	\$300.00	
Textbooks:	Included in tuition	
Tuition:	<u>\$42,400.00</u>	
Total Program Cost:	\$42,800.00	
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<u>Health and Medical Administrative Services AAS Degree Completion Program</u>		
Registration Fee:	\$50.00	
Technology Fee:	\$300.00	
Textbooks:	Included in tuition	
Tuition:	<u>\$11,300.00</u>	
Total Program Cost:	\$11,650.00	
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<u>Limited Medical Radiologic Technologist Certificate Program with Medical Assisting Skills</u>		
Registration Fee:	\$100.00	
Technology Fee:	\$300.00	
Textbooks:	Included in tuition	
Tuition:	<u>\$24,900.00</u>	
Total Program Cost:	\$25,300.00	
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<u>Medical Assistant Certificate Program</u>		
Registration Fee:	\$50.00	\$50.00
Technology Fee:	\$300.00	\$300.00
Textbooks:	Included in tuition	Included in tuition
Tuition:	<u>\$16,950.00</u>	<u>\$14,950.00</u>
Total Program Cost:	\$17,300.00	\$15,300.00

<u>Medical Coding and Billing Certificate Program</u>			
	Registration Fee:	\$50.00	\$50.00
	Technology Fee:	\$300.00	\$300.00
	Textbooks:	Included in tuition	Included in tuition
	Tuition:	<u>\$16,900.00</u>	<u>\$14,900.00</u>
	Total Program Cost:	\$17,250.00	\$15,250.00
<u>Ophthalmology Assistant AAS Degree Completion Program</u>			
	Registration Fee:	\$50.00	
	Technology Fee:	\$300.00	
	Textbooks:	Included in tuition	
	Tuition:	<u>\$35,650.00</u>	
	Total Program Cost:	\$36,000.00	
<u>Pharmacy Technician Certificate Program</u>			
	Registration Fee:	\$50.00	\$50.00
	Technology Fee:	\$300.00	\$300.00
	Textbooks:	Included in tuition	Included in tuition
	Tuition:	<u>\$16,950.00</u>	<u>\$14,950.00</u>
	Total Program Cost:	\$17,300.00	\$15,300.00
<u>Other Charges</u>			
	Transcript Copy:	\$5.00	
	Late Payment Fee:	\$25.00	
<u>Repeat Course Fees</u>			
	Certificate Program (First repeated course)	\$100.00	
	Certificate Program (Any additional repeated course(s))	\$250.00	
	AAS and BS Degree Programs	Cost per Credit	

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Eric Bing, CEO

THE COLLEGE OF HEALTH CARE PROFESSIONS

4248 North Freeway, Fort Worth, Texas 76137**ADDENDUM C - Faculty and Staff***Supplement to School Catalog Revised 08/22/2022*

CORPORATE	
Eric Bing	Chancellor / Chief Executive Officer
Laura Bledsoe	Chief Operations Officer
Karen Bryant	Interim Chief Financial Officer
Steve Horn	Chief Marketing Officer
Joanitt Montano	Provost / Senior VP of Academics
Shibu Thomas	EVP of Admissions
Bill Kohlhoff	SVP of Accreditation and Compliance
Bobbi Rabine	VP of Admissions
April Boyd	VP of Financial Aid

ADMINISTRATION		
Name	Position	Full / Part-time
David Beckford	Campus President	Full-time
Kelli Metivier	Director of Education	Full-time
Marianne Paredes	Assistant Director of Education	Full-time
Charne Scurfield	Student Services Success Advisor	Full-time
Kim Allen	Director of Career Services	Full-time
Jane Lam	Senior Director of Financial Aid	Full-time
Angie Garza	Director of Admissions	Full-time
Juan Angel	Career Services Advisor	Full-time
Charles Carr	Career Services Advisor	Full-time
Roneisha Ridley	Career Services Advisor	Full-time
Whitnee Silva	Career Services Advisor	Full-time
Sherrita Montgomery	Admissions Advisor	Full-time
Sierra Reyes	Admissions Advisor	Full-time
Michael Murphy	Senior Admissions Advisor	Full-time
Brittany Boyd	Senior Admissions Advisor	Full-time
Open	Admissions Advisor	Full-time
Marisela Mueller	Admissions Advisor	Full-time
Efrain Rodriguez	Admissions Advisor	Full-time
Madalynn Sealey	Admissions Advisor	Full-time
Tanaka Rifenburg	Receptionist	Full-time
Camille Garcia	Receptionist	Full-time
Laura Rodriguez	Financial Aid Advisor	Full-time
Lily Perez	Senior Financial Aid Advisor	Full-time
Adelina Munoz	Senior Financial Aid Advisor	Full-time
Nichole Wright	Financial Aid Advisor	Full-time
Lynn Martin	Registrar	Full-time
Shawanna Fouts	Assistant Registrar	Full-time
Open	Externship Coordinator	Full-time
Laura Tanner	Externship Administrator	Full-time
Annie Koonce	Externship Administrator/Site Developer	Full-time

FACULTY

Name	Position/Program	Full/Part	Education/Credentials
Deb Crossland	Program Director, CVS	Full	Dallas Baptist University, BA Kinesiology; Nebraska Methodist College of Nursing and Allied Health, AAS-Cardiovascular Sonography; ARDMS-RVT, RDCS, CPR
Natalie Taylor	Faculty, CVS	Full	Sanford Brown, AAS-Cardiovascular Technology, Cameron University, General Studies-Biology, BLS Provider, RCS, RVS
Julie Britain	Faculty, CVS	Full	Bachelor of Science Radiation Science Technology, Associate Degree of Applied Science Echocardiography Technology, BSc, RDCS, RCS
Lynne Turner	Program Director, DA	Full	Bryan Institute, Diploma, RDA
Francisco Torres	Faculty, DA	Part	Tarrant County College, AAS, Gary Job Corps Center, Diploma, RDA
Sandy Wendling	Faculty, DA	Full	Indiana School of Dentistry, Expanded Duties Program, RDA, CPR
Nikkita Johnson	Faculty, DA	Full	JBSA Fort Sam Houston – Military Training, RDA
Tikka Kemallee	Faculty, DMS	Part	University of Toledo, BS, Ultrasound Diagnostic School, diploma, RDMS, RVT, PS
Athena Haas	Program Director, DMS	Full	El Centro College, AAS, Texas Women’s University, Bachelor of Applied Science, Health Studies, RDMS, RVT
Aaron Halle	Faculty, DMS	Full	University of St. Thomas Opus College of Business, MBA, Gustavus Adolphus College, BA, College of St. Catherines-St. Catherine University, AAS, RDMS, RVT
Veronica Stephen	Faculty, DMS	Full	Odessa College, Associate in Applied Science Radiologic Technology, RDMS (AB BR OB/GYN), RVT (VT), CPR
Alyssa Lewis	Program Director, LMRT	Full	The College of Health Care Professions, Diploma, LMRT, Mississippi Valley State, Bachelor of Education, LMRT Certificate, CPR
David Erickson	Faculty, LMRT	Full	Austin Community College, Associate of Applied Science Radiology, RT(R)(VI)
Jennifer McElroy	Faculty, LMRT	Full	The College of Health Care Professions, Diploma, LMRT Certification, DOT and NON-DOT Drug Screen Certified, DOT and NON-DOT Breath Alcohol Test Certified, NON DOT Hair Collect Certified , Pulmonary Function and Fit Testing Certified, CPR
Brandon Collins	Faculty, LMRT; Externship Coordinator	Full	The College of Health Care Professions, Diploma, LMRT, ATI Career Training Center, Associate Degree in Graphic Design, Medical Radiologic Technologist – Limited Certification, CPR
Samantha Allred	Faculty, LMRT	Full	Austin Community College, AAS, Radiology, Midwestern State University, BS, Radiologic Sciences, RT, ARRT, CPR
Amy Gant	Faculty, LMRT	Full	Midwestern State University, BS in Radiologic Sciences, Tyler Junior College, Associate in Radiologic Sciences, R.T. (R)

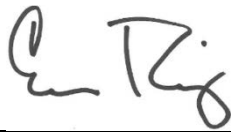
Marianne Paredes	Program Director, MA	Full	Kaplan University, B.S. – Health Sciences, National Education Center, Medical Assistant Diploma, RMA
Laura Tanner	Faculty, Mod 1, Externship Administrator	Full	TCU, BS – Physical Education, Wellness Skills, Inc, Diploma, LMT, MTI
Michole Ewing	Faculty, MA	Full	Detroit Business Institute, Diploma, Medical Assistant, CCMA, CET, CPT, BLS Instructor, CPT
Sheila White	Faculty, MA	Full	Alameda University, AA, Extended Health Education, LVN, Ultrasound Diagnostics, Diploma, MA, NRCMA
Olga Castano	Faculty, MA	Part	Everest College, Diploma, Medical Assistant, NRCMA, CPR
DeJoyce Courtney	Faculty, MA	Full	National Institute of Technology, Diploma, Medical Assistant, NRCMA
Jheri Clark	HMAS Program Director/Faculty, MA	Full	Tyler Junior College, A.A. - English, B.S. in Technical Communication, Arlington Medical Institute, Medical Assistant Certificate, NRCMA
Jerrie Butler	Faculty, MA	Full	Education America, Medical Assistant Diploma, NRCMA
Erin Glazener	Faculty, MA	Full	American Medical Technologists, RMA
Open	Faculty, MA; Externship Coordinator		
Vickey Smith	Program Director, MCB	Full	TCU, Administrative Medical Specialist Certificate, NRCCS
Charlie Reynolds	Faculty, MCB	Part	Glendale Community College, AAS, St. Joseph's Hospital & Medical Center, diploma, NA, CMOM, CMC
Robbye Penrod	Faculty, MCB	Full	Tarleton State University, Master Accounting, Master Business Administration, Bachelor of Business Management, NRCMA, PCP
Alexis Perez	Program Director PH	Full	Southern Careers Institute, RTX, CPhT
Matthew Sanchez	Faculty, PH	Full	Tarrant Count College, AAS, CVS OJT, CPhT

DISTANCE EDUCATION GENERAL EDUCATION FACULTY

Name	Position/Program	Full/Part	Education/Credentials
Lagault, Elizabeth	Gen Ed/Hybrid/Algebra	Part Time	M.S, Salem State College (Education); B.S Salem State College (Education)
Matlock, Marla	Gen Ed/ Hybrid/ A & P, Medical Terminology	Part Time	M.S., Univ. of Texas Medical Branch (Nursing Education); B.S., Univ. of Texas Medical Branch (Nursing)
Meyer, Phyllis	Gen Ed/ Hybrid/English	Part Time	M.A., Loyola University (Mass Communication); B.A., University of New Orleans (Social Studies Education)

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THE COLLEGE OF HEALTH CARE PROFESSIONS

ADDENDUM D – Fort Worth Campus Programmatic Start Schedule

Supplement to School Catalog

Hybrid Program

DIAGNOSTIC MEDICAL SONOGRAPHY - AAS DEGREE PROGRAM

CARDIOVASCULAR SONOGRAPHY - AAS DEGREE PROGRAM

SEMESTER START DATE	SEMESTER END DATE	ESTIMATED GRADUATION DATE (For Corresponding Semester Start Date)	
		CVS	DMS
08/30/21	12/23/21	09/01/23	09/01/23
01/18/22	05/06/22	12/22/23	12/22/23
05/09/22*	09/02/22	-	-
09/06/22	12/23/22	08/30/24	08/30/24
01/17/23	05/05/23	12/20/24	12/20/24

* Semester start date, no new enrollments

Blended Program Schedule

DENTAL ASSISTANT (DA), MEDICAL CODING AND BILLING (MCB),
MEDICAL ASSISTANT (MA), and LIMITED MEDICAL RADIOLOGIC TECHNOLOGIST WITH MEDICAL
ASSISTING SKILLS (LMRT-MAS), PHARMACY TECHNICIAN (PHT)

MODULE START DATE	MODULE END DATE	ESTIMATED GRADUATION DATE (For Corresponding Module Start Date)		
		DA, MA, PHT	MCB	LMRT- MAS
11/29/21	12/23/21	09/02/22	09/16/22	02/24/23
01/18/22	02/11/22	09/30/22	10/14/22	03/24/23
02/14/22	03/11/22	10/28/22	11/11/22	04/21/23
03/14/22	04/08/22	11/23/22	12/09/22	05/19/23
04/11/22	05/06/22	12/23/22	01/13/23	06/16/23
05/09/22	06/03/22	02/10/23	02/24/23	07/21/23
06/06/22	07/01/22	03/10/23	03/24/23	08/18/23
07/11/22	08/05/22	04/07/23	04/21/23	09/15/23
08/08/22	09/02/22	05/05/23	05/19/23	10/13/23
09/06/22	09/30/22	06/02/23	06/16/23	11/10/23
10/03/22	10/28/22	06/30/23	07/14/23	12/08/23
10/31/22	11/23/22	08/04/23	08/18/23	01/26/24
11/28/22	12/23/22	09/01/23	09/15/23	02/23/24
01/17/23	02/10/23	09/29/23	10/13/23	03/22/24
02/13/23	03/10/23	10/27/23	11/10/23	04/19/24

Hybrid/Blended Program Schedule
 HEALTH AND MEDICAL ADMINISTRATIVE SERVICES – AAS
 OPHTHALMOLOGY ASSISTANT - AAS

MODULE START DATE	MODULE END DATE	ESTIMATED GRADUATION DATE (For Corresponding Module Start Date)	
		HMAS	Ophthalmology Asst
01/18/22	03/13/22	09/04/22	-
03/14/22	05/08/22	10/30/22	-
05/09/22	07/03/22	12/24/22	-
07/11/22	09/04/22	03/12/23	-
09/06/22	10/30/22	05/07/23	-
10/31/22	12/24/22	07/09/23	06/30/24
01/17/23	03/12/23	09/03/23	09/01/24

*New start only

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Revised August 11, 2022

THE COLLEGE OF HEALTH CARE PROFESSIONS

ADDENDUM E – State Specific Credentialing Disclosure

Supplement to School Catalog

Fort Worth Campus

Revised August 2022

Program Name and Credential Awarded	Indicate <i>state(s)*</i> where enrolled students are physically located.	List the <i>state(s)*</i> where the institution determined that program curriculum meets the state educational requirements for a license or credential COLUMN A - V.H.4.(i)a	List the <i>state(s)*</i> where the institution determined that program curriculum does not meet the state educational requirements for a license or credential COLUMN B - V.H.4.(i)b	List the <i>state(s)*</i> where the institution has not determined whether its curriculum meets the state educational requirements for a license or credential COLUMN C - V.H.4.(i)c
Cardiovascular Sonography - Associate of Applied Science	Texas	Texas	N/A	AL, AK, American Samoa, AZ, AR, CA, CO, CT, DE, FL, GA, Guam, HI, ID, IL, IA, KS, KY, LA, ME, MA, MI, MN, MS, MO, MT, NE, NV, NH, NJ, NM, NY, NC, ND, N. Marianas Island, OH, OK, OR, PA, PR, RI, SC, SD, TN, UT, VT, Virgin Islands, WA, WV, WI, WY
Dental Assistant Certificate	Texas	Texas	N/A	AL, AK, American Samoa, AZ, AR, CA, CO, CT, DE, FL, GA, Guam, HI, ID, IL, IA, KS, KY, LA, ME, MA, MI, MN, MS, MO, MT, NE, NV, NH, NJ, NM, NY, NC, ND, N. Marianas Island, OH, OK, OR, PA, PR, RI, SC, SD, TN, UT, VT, Virgin Islands, WA, WV, WI, WY
Diagnostic Medical Sonography – Associate of Applied Science	Texas	Texas	NA	AL, AK, American Samoa, AZ, AR, CA, CO, CT, DE, FL, GA, Guam, HI, ID, IL, IA, KS, KY, LA, ME, MA, MI, MN, MS, MO, MT, NE, NV, NH, NJ, NM, NY, NC, ND, N. Marianas Island, OH, OK, OR, PA, PR, RI, SC, SD, TN, UT, VT, Virgin Islands, WA, WV, WI, WY
Limited Medical Radiologic Technologist with Medical Assisting Skills	Texas	Texas	NA	AL, AK, American Samoa, AZ, AR, CA, CO, CT, DE, FL, GA, Guam, HI, ID, IL, IA, KS, KY, LA, ME, MA, MI, MN, MS, MO, MT, NE, NV, NH, NJ, NM, NY, NC, ND, N. Marianas Island, OH, OK, OR, PA, PR, RI, SC, SD, TN, UT, VT, Virgin Islands, WA, WV, WI, WY
Medical Assistant Certificate	Texas	Texas	NA	AL, AK, American Samoa, AZ, AR, CA, CO, CT, DE, FL, GA, Guam, HI, ID, IL, IA, KS, KY, LA, ME, MA, MI, MN, MS, MO, MT, NE, NV, NH, NJ, NM, NY, NC, ND, N. Marianas Island, OH, OK, OR, PA, PR, RI, SC, SD, TN, UT, VT, Virgin Islands, WA, WV, WI, WY
Medical Coding and Billing Certificate	Texas	Texas	NA	AL, AK, American Samoa, AZ, AR, CA, CO, CT, DE, FL, GA, Guam, HI, ID, IL, IA, KS, KY, LA, ME, MA, MI, MN, MS, MO, MT, NE, NV, NH, NJ, NM, NY, NC, ND, N. Marianas Island, OH, OK, OR, PA, PR, RI, SC, SD, TN, UT, VT, Virgin Islands, WA, WV, WI, WY
Ophthalmology Assistant - Associate of Applied Science	Texas	Texas	NA	AL, AK, American Samoa, AZ, AR, CA, CO, CT, DE, FL, GA, Guam, HI, ID, IL, IA, KS, KY, LA, ME, MA, MI, MN, MS, MO, MT, NE, NV, NH, NJ, NM, NY, NC, ND, N. Marianas Island, OH, OK, OR, PA, PR, RI, SC, SD, TN, UT, VT, Virgin Islands, WA, WV, WI, WY
Pharmacy Technician Certificate	Texas	Texas	NA	AL, AK, American Samoa, AZ, AR, CA, CO, CT, DE, FL, GA, Guam, HI, ID, IL, IA, KS, KY, LA, ME, MA, MI, MN, MS, MO, MT, NE, NV, NH, NJ, NM, NY, NC, ND, N. Marianas Island, OH, OK, OR, PA, PR, RI, SC, SD, TN, UT, VT, Virgin Islands, WA, WV, WI, WY